

**Town of Haw River
Town Council Meeting Minutes
Monday, October 7, 2024**

The Haw River Town Council held its regular meeting on Monday, October 7, 2024, in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor Kelly Allen, Mayor Pro-Tem Lee Lovette, Steven Lineberry, Patty Wilson, and Shawn Riggan.

Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Police Chief Toby Harrison, Parks & Recreation Director Jesus Garcia, Fire Chief Tyler Franklin, Town Attorney Charlie Davis and Jacob Wright.

Mayor Allen called the meeting to order at 6:00 pm and gave the invocation.

Consent Agenda

The items on the **consent agenda** were as follows:

1. Approval of the regular meeting minutes from September 9, 2024.

Councilmember Lee Lovette made a motion to accept the consent agenda as presented. Councilmember Steve Lineberry seconded the motion.

Motion carried 5-0

Presentations:

2. None
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Public Hearing

3. None

NEW ITEMS:

4. Town Council considered a Design-Build (short form) contract between the Town of Haw River (Owner) and Samet Corp (Design-Builder). The purpose of the contract is for Samet to start designing the expansion of the Haw River Fire Department for the amount of **\$310,900** and to come up with a guaranteed maximum price (GMP) to construct such expansion. A second contract will be necessary for construction that will be reviewed and approved by town council at a future meeting date. The construction contract will have deliverables, deadlines, and the total construction cost (aka. GMP) for the project.

Town Manager Tencer informed the council that the original 87-page contract was simplified and reduced to 8 pages for the design-build of the proposed fire department expansion/renovation. With the approval of this contract, this will give Samet Corp permission to start on the design of the project.

Councilmember Wilson made a motion to approve the Design-Build contract between the Town of Haw River (Owner) and Samet Corp (Design-Builder) for Samet to start designing the expansion of the Haw River Fire Department for **\$310,900** and to come up with a guaranteed maximum price (GMP) to construct such expansion. A second contract will be necessary for construction that will be reviewed and approved by town council at a future date. The construction contract will include deliverables, deadlines, and the total construction cost (aka. GMP) for the project.

Councilmember Lovette seconded the motion.

Motion carried 5-0

5. Town Council expressed approval to have a third party (AWCK) to help assist town staff with the architectural design process, and construction management of the expansion of the Haw River Fire Station. Haw River's town engineers/architects have been chosen to help with this process at a flat rate of \$49,800. This amount could increase at a future date if more services are needed by AWCK.

Councilmember Riggan made a motion to approve Alley, Williams, Carmen & King to help assist town staff with the architectural design process, and construction management of the expansion of the Haw River Fire Station. Haw River's town engineers/architects have been chosen to help with this process at a flat rate of \$49,800. This expense will be paid out of the \$6.1 million grant. This amount could increase at a future date if more services are needed by AWCK.

Councilmember Lineberry seconded the motion.

Motion carried 5-0

Public Comments - None

Manager's Report

As stated in the Agenda Packet of Oct 7, 2024.

Town Manager Sean Tencer elaborated on the following topics:

- NCDOT did approve for the town to be responsible for Stone Street.
- Fire Department will purchase a trailer for the ATV. Other expenses will be placed on hold for the fire department building. Grant expense reports will be forwarded to the councilmembers as the future expenses are made.
- Cost for Stantec for AWCK to perform the study cost \$22,000.00 to review the cost of the new project's infrastructure.
- The Haw River Fire Dept Jr's organization will be hosting a Truck or Treat on Oct 26, 2024, at the town hall. They are still accepting cars entry and candy donations.
- Town Council and Town Manager Tencer wanted to recognize & commend Police Chief Toby Harrison who volunteered his time in Raleigh to organize some of the assistance provided to Western NC. The Haw River Fire Dept was also commended for setting up a donation center for the victims affected by Hurricane Helene at Haw River's Civic Center.
- Chief Toby Harrison elaborated the positive feedback from many people offering their aircraft to transport donated items to the communities blocked off from road access. Many people from out of state also offered numerous ways to help.
- Fire Fighter Ryker Pawloski spoke of the damage the hurricane has left to

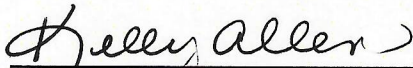
communities wiped out and lives lost in his deployment to Western NC.

- Councilmember Patty Wilson thanked the Fire Auxiliary Group, who managed operating the drop off center here at the Civic Center.


Mayor Allen asked for a motion to adjourn. Councilmember Patty Wilson made a motion to adjourn. Councilmember Steve Lineberry seconded the motion.

Motion carried 5-0

Council Adjourned at 6:28 p.m.



Kelly Allen, Mayor



Lesley Gonzalez, Town Clerk