



## Town of Haw River Town Council Meeting Minutes Monday, November 4, 2024

The Haw River Town Council held its regular meeting on Monday, November 4, 2024, in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor Kelly Allen, Mayor Pro-Tem Lee Lovette, Steven Lineberry, and Patty Wilson.

Members Absent: Council Member Shawn Riggan

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Assistant Chief Brian Phillips, Parks & Recreation Director Jesus Garcia, Fire Chief Tyler Franklin, Public Works Director Robert Brewer, Assistant Public Works Director Cooper Dail, and Town Attorney Charlie Davis.

Mayor Allen called the meeting to order at 6:00 pm and gave the invocation.

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### Consent Agenda

The items on the **consent agenda** were as follows:

1. Approval of the regular meeting minutes from October 7, 2024.
2. Approval of the following budget amendments:
  - a. 2024-15 Trollingwood Plan/Review Fees – Phase 2 (paid to Town) - \$35,707
  - b. 2024-16 Insurance Reimbursement by insurance (2007 Chevy Silverado) - \$500
  - c. 2024-17 Trollingwood Plan/Review Fees – Phase 1 (paid to Town) - \$43,178
  - d. 2024-18 Legacy Apartments Plan/Review Fees (paid to Town) - \$21,475
  - e. 2024-19 Year-end Budget Amendments (Retroactive for 6/30/24)
  - f. 2024-20 Year-end Budget Amendments (Retroactive for 6/30/24) - \$52,000
  - g. 2024-21 Insurance Reimbursement by insurance (Toro Mower) - \$8,000

Councilmember Lee Lovette made a motion to accept the Minutes as presented in the consent agenda. Councilmember Patty Wilson seconded the motion.

Motion carried 4-0

Councilmember Wilson made a motion to accept the amendments presented showing reimbursements of expenses made for last FY '23-'24 and current FY '24-'25. Councilmember Lovette seconded the motion.

Motion carried 4-0

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**Presentations:**

3. None

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**Public Hearing**

4. None

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**NEW ITEMS:**

5. Town Council decided to TABLE the MOU (Memorandum of Understanding) between Alamance Community College and the Town of Haw River regarding the use of the Haw River Fire Department facilities and equipment to help train students/cadets enrolled in the ACC Fire Academy. A previous MOU was signed by ACC and the Haw River Fire Chief in 2016. The ACC President was going to send this up to their legal team to verify all equipment and liability is covered.

Fire Chief Franklin spoke on how this training/MOU is required for NC state certification.

Attorney Charlie Davis agreed with "tabling" the MOU item since the 2016 version is still in effect.

Councilmember Lineberry asked the Town Manager to investigate what the surrounding Fire Department's MOU contain?

Councilmember Lineberry made a motion to “**TABLE**” this MOU (Memorandum of Understanding) between Alamance Community College and the Town of Haw River regarding the use of the Haw River Fire Department facilities and equipment for training of the students/cadets enrolled in the ACC Fire Academy. This covers any liability of equipment of students during their trainings. A previous MOU was signed by ACC and the Haw River Fire Chief in year 2016. Councilmember Lovette seconded the motion.

Motion 4-0

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**Public Comments** - None

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### **Manager’s Report**

As included in the Agenda Packet dated November 4, 2024.

- Town Manager Tencer informed that the new Tyler Tech payment portal for the utility billing is up and running. ([municipalonlinepayments/townofhawriver.com](http://municipalonlinepayments/townofhawriver.com))
- DOT approved the Stone St “quiet zone,” therefore Town of Haw River will be responsible for the maintenance.
- Fire Station expansion-Samet is currently working on the design.
- Thanksgiving Luncheon date and catering will be announced in the upcoming days.

### **Announcements:**

- The City of Graham will begin to pay for Hanover Rd Sewer Meter readings since meters have been installed.
- Trollingwood Townhomes is still ongoing, and water/sewer plans have been reviewed (phase 1).

Councilmember Wilson expressed her gratitude for the Fire Department’s Auxiliary team on conducting the Santa Pictures on Sunday 11/3/2024 in the Haw River Fire Department.

Councilmember Lovette encouraged everyone to vote on Nov 5, 2024.

**ADJOURN**

Mayor Allen asked for a motion to adjourn. Councilmember Patty Wilson made a motion to adjourn. Councilmember Lee Lovette seconded the motion.

Motion carried 4-0

Council Adjourned at 6:35 p.m.

  
H. Lee Lovette, Mayor

  
Lesley Gonzalez, Town Clerk