



**Town of Haw River
Town Council Meeting Minutes
Monday, June 3, 2024**

The Haw River Town Council held its regular meeting on Monday, June 3, 2024, in the Haw River Municipal Building at 6:03 pm.

Council Members Present: Mayor Kelly Allen, Mayor Pro-Tem Lee Lovette, Steven Lineberry, Patty Wilson, and Shawn Riggan.

Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Police Chief Toby Harrison, Assistant Police Chief Brian Phillips, Public Works Director Robert Brewer, Assistant Public Works Parks Director Cooper Dail & Recreation Director Jesus Campos Garcia, Fire Chief Tyler Franklin, and Town Attorney Charlie Davis.

Mayor Allen called the meeting to order at 6:03 pm and gave the invocation.

Consent Agenda

The items on the **consent agenda** were as follows:

1. Approval of the minutes from the May 6, 2024, town council meeting, and the special meeting minutes from May 20, 2024.
2. Approval of the following budget amendments:
 - a. 2024-15 – Fire Department – 6.1-million-dollar Fire Grant (Revenue)
3. Town Council adopted a Capital Project Ordinance for the 6.1-million-dollar Fire Grant.

4. Town Council considered the request for town staff to have the authority to make the appropriate adjustments and amendments to the 2023-2024 budget to prepare for year-end closeout.
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Councilmember Riggan made a motion to accept the consent agenda as presented. Councilmember Wilson seconded the motion.

Motion carried 5-0

Presentations:

5. None
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Public Hearing

Public Hearing was opened 6:04 p.m.

Councilmember Lovette made a motion to open the public hearing for any public comments regarding the FY 2024-2025 Budget. Councilmember Lineberry seconded the motion.

Motion carried 5-0

No Speakers for Public Hearing

Public Hearing was closed 6:04 p.m.

Councilmember Wilson made a motion to close the public hearing for any public comments regarding the FY 2024-2025 Budget. Councilmember Lovette seconded the motion.

Motion carried 5-0

NEW ITEMS:

6. Town Council held a public hearing concerning the FY 2024-2025 Budget for the Town of Haw River and will receive public comments regarding the proposed FY 2024-2025 Budget.

- Councilmember Lineberry asked what was the analysis of how Town Manager Tencer concluded who needed the extra employees in their departments?
 - *Mr. Tencer explained his decision to add 1 employee to the Police Department, 1 to the Admin/Town Hall and 1 to the Public Works Dept was based on the excessive accumulation of comp time and amount of overtime paid out. This will also help with the segregation of duties.*

- Councilmember Lineberry asked how much money it will cost to provide for these wages to these employees?
 - *Finance Director Lesley Gonzalez answered the amount would cost about \$300,000.00 for a total of 3 new employees including benefits and tax liabilities.*

- Councilmember Lineberry asked how many new water accounts/new residents were started in the Town of Haw River? He knows our property tax rate is at a higher amount than the Town of Elon, City of Grham and City of Mebane so he was concerned about any increases.
 - Utility Clerk Mark Swing answered less than 10 accounts.
 - Town Manager Tencer commented we are not intending to increase property tax. The public safety call volume and statistics of mutual aid is increasing tremendously causing a strain on the staff, so staff growth is needed.

- Councilmember Lineberry stated he was not in favor of hiring 3 extra employees but would accept 1 employee only. He doesn't want this to cause an increase in our property taxes in the future.

- Councilmember Lineberry asked when the 2 new police vehicles would occur?
 - Police Chief Harrison explained the purchase would involve 2 Dodge Chargers to replace currently used vehicles. One would be issued for the SRO and another for the Sergeant vehicle. Should we need another new car and funds were available we could purchase the \$75,000 vehicle cost.

- Councilmember Lovette stated how years ago we were not proactive but reactive. He agrees with the budget and hopes that we continue to prepare for future growth.
- Councilmember Wilson stated she agreed with the budget and can see our debts have significantly reduced and she appreciated the accounting staff's hard work.
- Mayor Kelly Allen expressed her appreciation on balancing the budget and continuing to save money thus increasing the general fund.

Councilmember Wilson made a motion to approve the FY 2024-2025 Budget for the Town of Haw River and public comments were offered/received for the proposed FY '24-'25 budget. Councilmember Riggan seconded the motion.

Motion carried 4-1
Councilmember Lineberry-nay

7. Town Council reviewed a recommendation from Haw River town staff on the selection of a firm through the RFQ process to negotiate a contract to install and maintain an AMI water meter system (aka. radio-read water meters) for the Town of Haw River. Town Council will approve the contract at the July town council meeting.

Town Manager Tencer explained the RFQ was searching for the best qualified firm to complete the project. USG was - 1st choice, Fortline Meter Solutions - 2nd choice, Core & Main is 3rd choice for the project. Town Manager is asking town council to choose USG for the project.

Mr. Riech informed the Council of an estimate for the floom that was damaged and informed them that the replacement floom for the sewer reading meter should be coming soon for us to read the City of Graham.

Councilmember Lineberry made a motion to consider the recommendation from Haw River town staff on the firm selection through the RFQ process to contract the install and maintenance of the AMI water meter system (aka. radio-read water meters) for the Town of Haw River. Town Council will approve the contract at the July town council meeting. To award the RFQ to USG. Councilmember Wilson seconded the motion.

Motion carried 5-0

Public Comments

- The public is allowed to address the Town Council on any non-agenda item at this time.
- Be sure to sign in, stand and state your name and address for the minutes.
- Please limit comments to 3 minutes or less.

Jennifer Trieskey, residing 630 Roxboro St, Haw River, NC 27258. She is advocating for the Town of Haw River's small business and bringing growth to the town. She sees an importance in interacting with your surrounding communities and sharing economic development strategies together. She offered to sit down and meet anyone to go over her future ideas if they were interested.

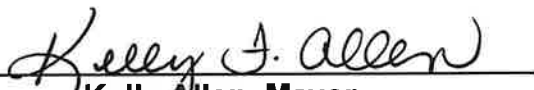
Manager's Report

As stated in the Agenda Packet of June 3, 2024.

Mayor Allen asked for a motion to adjourn. Councilmember Wilson made a motion to adjourn. Councilmember Riggan seconded the motion.

Motion carried 5-0

Council Adjourned at 6:53 p.m.


Kelly Allen, Mayor


Lesley Gonzalez, Town Clerk