



**Town of Haw River
Town Council Meeting Minutes
Monday, January 13, 2025**

The Haw River Town Council held its regular meeting on Monday, January 13, 2025, in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor Pro Tem H. Lee Lovette, Council Member Shawn Riggan, Steven Lineberry, and Patty Wilson.

Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Parks & Recreation Director Jesus Garcia, Fire Chief Tyler Franklin, Public Works Director Robert Brewer, Assistant Public Works Director Cooper Dail, Town Attorney Charlie Davis, and Town Attorney Jacob Wright.

Mayor Pro Tem Lee Lovette called the meeting to order at 6:00 pm and gave the invocation.

CALL TO ORDER – Re-Organizational Meeting

1. Town Council appointed H. Lee Lovette as Mayor.

1st nomination was made by Councilmember Steve Lineberry

2nd nomination was by Councilmember Patty Wilson

Councilmember Steve Lineberry made a motion to approve the nomination and close the nomination for Mayor. Councilmember Patty Wilson seconded the motion.

Motion carried 3-0

2. Town Council appointed Patty Wilson as Mayor Pro-Tem.

1st nomination was by Councilmember Shawn Riggan

2nd nomination was by Councilmember Steve Lineberry

Councilmember Steve Lineberry made a motion to approve the nomination and close the nomination for Mayor Pro Tem. Mayor Lee Lovette seconded the motion.

Motion carried 3-0

Councilmember Shawn Riggan made a motion to close the re-organizational meeting. Councilmember Patty Wilson seconded the motion.

Motion carried 3-0

3. Town Council “tabled” the appointment of a new town council member.

Councilmember Steve Lineberry suggested an application process is an option or wait until the next election. To look further into the GS. 160A regarding office vacancy guidelines or even refer to the School of Government to make sure they are compliant.

Councilmember Shawn Riggan suggested they wait until the next election. Councilmember Patty Wilson agreed with Councilmember Steve Lineberry to research and wait.

Councilmember Steve Lineberry made the motion to research and in March revisit the next step. Councilmember Patty Wilson seconded the motion.

Motion carried 4-0

4. Oath of Office for new mayor, mayor pro-tem, and town council member was administered.

Town Clerk Lesley Gonzalez administered the swearing in for H. Lee Lovette as Town Mayor and Patty Wilson as Mayor Pro Tem.

5. Mayor Pro Tem Patty Wilson was appointed to be the town’s representative for the Transportation Advisory Committee (TAC) and Mayor H. Lee Lovette was appointed to represent the town as the Piedmont Triad Regional Council of Government Delegate.

Consent Agenda

The items on the **consent agenda** were as follows:

1. Approval of Regular meeting minutes from December 2, 2024.

Councilmember Steve Lineberry made a motion to accept the minutes/consent agenda as presented. Mayor Pro Tem Patty Wilson seconded the motion.

Motion carried 4-0

Presentations

2. None

Public Hearing

3. None

Old Business

4. Town Council approved the MOU (Memorandum of Understanding) between Alamance Community College and the Town of Haw River regarding the use of the Haw River Fire Department facilities and equipment to help train students/cadets enrolled in the ACC Fire Academy. A previous MOU was signed by ACC and the Haw River Fire Chief in 2016.

Town Manager Sean Tencer highlighted that ACC assumes any liability for damaged equipment as stated in the contract. Our town attorney did not agree with the statement of "negligence of" however ACC's attorney stated this must be in the contract.

Garrett Lewis, Alamance Community College's Fire Instructor Coordinator, was present at the council meeting. Fire Chief Tyler Franklin agreed and is in favor of the MOU.

Councilmember Shawn Riggan asked what type of equipment would be used by the students? Fire Chief Tyler Franklin reassured that if any high-end equipment was used that the usage will be guided by instructors, however the smaller tools could be used directly by the students. Councilmember Shawn Riggan prefers all equipment is checked after each class as stated in the MOU.

Councilmember Shawn Riggan made a motion to approve the MOU. Mayor Pro Tem Patty Wilson seconded the motion.

Motion carried 4-0

NEW BUSINESS:

5. Town Council approved the Project Resolution and Capital Project Ordinance to accept a loan (100% forgivable) in the amount of \$210,000 for the lead service line (LDL) field investigations that is being required by the Federal Government (EPA).

This loan would fund completion of the remainder of the study and half of the town's residents have been inspected and have been informed of the results.

Mayor Pro Tem Patty Wilson made a motion to approve the resolution and the capital project ordinance. Councilmember Shawn Riggan seconded the motion

Motion carried 4-0

6. Town Council approved the Resolution of Tentative Award for the contract to be awarded to Pipeline Utilities, Inc. in the amount of \$2,715,355.00 for the Lang Street Pump Station Project. (ARPA)

The bid was issued and town engineers recommended awarding the contract to Pipeline Utilities. Town Engineer Clay Phillips with Alley Williams Carmen & King spoke to the councilmembers of how the process was awarded and that the award was based on points and recommendations. Regulations will determine if any remaining funds from the state money of \$5,000,000.00 can be used on other projects.

Mayor Pro Tem Patty Wilson made a motion to approve the Resolution of Tentative Award for the contract be awarded to Pipeline Utilities in the sum of \$2,715,355.00. Councilmember Shawn Riggan seconded the motion.

Motion carried 4-0

7. Town Council reviewed the Capital Project Ordinance for Sewer Pump Station Improvements Project (ARPA) in the amount of \$525,000.00.

Councilmember Steve Lineberry made a motion to approve the Capital Project Ordinance for Sewer Pump Station Improvements Project. Councilmember Shawn Riggan seconded the motion

Motion carried 4-0

8. Town Council shall review and approve the Resolution of Tentative Award for the contract to be awarded to STEP Construction, Inc. in the amount of \$433,000.00 for the Sewer Pump Station Improvements Project. (ARPA)

Mayor Pro Tem Wilson made a motion to approve the Resolution of Tentative Award for the contract be awarded to STEP Construction in the amount of \$433,000.00.

Councilmember Shawn Riggan seconded the motion.

Motion carried 4-0

Public Comments – None

Manager's Report

See listing in Agenda Packet dated January 13, 2025. Town Manager elaborated on the following:

AMI – 3 antenna radio poles have been installed.

Fire Station expansion will be presented at February's council meeting

Lumos-is creating havoc and digging around town. We are trying to monitor any damages caused by Lumos.

City of Graham has received 3 bills for the Hanover Rd sewer readings. Averaging around \$10,000-\$11,000 per month.

Town Audit has been submitted to LGC for approval

Announcements

Town Engineer Mark Reich says Raleigh – DEQ should give authorization to bid on the waterline projects soon. This will take a minimum of at least 3 weeks. A pre-bid meeting and then a tentative award will be presented to council.

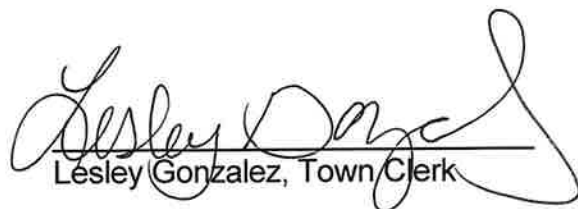
ADJOURN

Mayor Lee Lovette asked for a motion to adjourn. Councilmember Steve Lineberry made a motion to adjourn. Mayor Pro Tem Wilson seconded the motion.

Motion carried 4-0

Council Adjourned at 6:38 p.m.


H. Lee Lovette, Mayor


Lesley Gonzalez, Town Clerk