



**Town of Haw River
Town Council Meeting Minutes
Monday, January 12, 2026**

The Haw River Town Council held its regular meeting on Monday, December 15, 2025, in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor H. Lee Lovette, Mayor Pro Tem Patty Wilson, Council Member Steve Lineberry, Council Member Shawn Riggan and Council Member Debbie Brown.

Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Assistant Finance Director Karina Mendoza, Police Chief Toby Harrison, Assistant Police Chief Brian Phillips, Public Works Director Robert Brewer, Assistant Public Works Director Cooper Dail, Fire Chief Garrett Lewis, and Town Attorney Charlie Davis.

Mayor Lee Lovette called the meeting to order at 6:00 pm and Council Member Steve Lineberry gave the invocation.

CONSENT AGENDA:

1. Approval of the minutes for the December 8th, 2025, Haw River Town Council meeting.
2. Approval of the Internal Controls Policy to meet both state and federal guidelines regarding ARPA funds.

Councilmember Shawn Riggan made a motion to approve the Consent Agenda. Mayor Pro Tem Patty Wilson made the second motion.

Motion carried 5-0

OLD ITEMS

1. None
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PRESENTATIONS:

2. None
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PUBLIC HEARINGS

3. None
-

NEW ITEMS

4. Haw River Town Council considered the Amended Construction Contract with Samet Corp. regarding the Haw River Fire Station Rehab Project. The Amended Contract includes the Guaranteed Maximum Price (GMP) of \$3,174,760.00. Erin Snyder was present Samet Corporation to answer any questions from the council. There are several items excluded from the construction contract which are not included in GMP such as the Town Hall, Civic Center, etc. Upon approval this is the final GMP and contracts will be let immediately. Items that are not in Samet's control are tariff escalations and unsuitable soils which should be minimal with this job. The job should be substantially completed in 300 days from owner's notice to proceed and contract approval. Councilmember Riggan was concerned that the Town will not have enough contingency to cover any unexpected cost. He was reassured that there are funds remaining in the grant fund. Estimated completion date is the end of October 2026.

Councilmember Shawn Riggan made a motion to approve the amended GMP of \$3,174,760.00 with Samet Corporation for the construction project of the Haw River Fire Station. Mayor Pro Tem Patty Wilson made the second motion.

Motion carried 5-0

PUBLIC COMMENTS

- The public is allowed to address the Town Council on any non-agenda item at this time.
- Be sure to sign in, stand, and state your name and address for the minutes.
- Please limit comments to 3 minutes or less.

- Richard Marvin, NCLM in Raleigh, a representative of AIM program, addressed the council explaining that he met with our accounting staff to review the state law and accounting practices over the last 7 months. Mr. Marvin wanted to congratulate our accounting staff for participating and completing the AIM program. He presented a plaque to the council. A certificate was presented to Lesley Gonzalez, Karina Mendoza and Mark Swing for completing the course. There are 45 towns that have participated statewide and are looking for another 15 to complete this program that is funded by the ARPA funds. Continual events will be offered in the future for the participants to meet with other towns that may need guidance on their accounting procedures.
- Russell Moore, residing at 103 Elizabeth Lane, Haw River, NC 27258 addressed the council asking about the ordinance for junk cars at residents. He is concerned about the number of junk cars sitting at residents helping the future growth of the town and the new homes being built. Councilmember Steve Lineberry suggested Mr. Moore meet with the Town Manager Sean Tencer to review these ordinances.

MANAGER REPORT/ANNOUNCEMENTS:

Mayor Lovette expressed his appreciation for Lesley Gonzalez, Karina Mendoza and Mark Swing completing the course. Town Councilmembers applauded these accomplishments.

ANNOUNCEMENTS:

Town Manger Sean Tencer informed council of his wishes to purchase 20 more snowflakes if budget allows for the upcoming Christmas season. He also would like to purchase a couple extra snowflakes to be used for backup.

Engineer Brent Mills informed us that contractors will continue working on the Water

Sewer projects around town.

Councilmember Lineberry stated the Board of Elections will not hold the Primaries nor the November 2026 election in the Haw River Civic Center due to the Haw River Fire Department occupying the center while the new addition to the fire station is under construction starting in year 2026. Location for Haw River residents is to be determined and will be mailed to everyone.

ADJOURN

Councilmember Shaw Riggan asked for a motion to adjourn. Councilmember Steve Lineberry made the second motion.

Motion carried 5-0

Council Adjourned at 6:36 p.m.


H. Lee Lovette, Mayor
Lesley Gonzalez, Town Clerk