



**Town of Haw River
Town Council Meeting Minutes
Monday, December 15, 2025**

The Haw River Town Council held its regular meeting on Monday, December 15, 2025, in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor H. Lee Lovette, Mayor Pro Tem Patty Wilson, Council Member Steve Lineberry, and Council Member Shawn Riggan.

Members Absent: None

Other Members Present: Town Manager Sean Tencer, Finance Director/Town Clerk Lesley Gonzalez, Assistant Finance Director Karina Mendoza, Assistant Police Chief Brian Phillips, Public Works Director Robert Brewer and Town Attorney Jacob Wright

Mayor Lee Lovette called the meeting to order at 6:00 pm. Council Member Steve Lineberry gave the invocation.

ANNOUNCEMENT

1. Town Manager Sean Tencer announced that the original date for the Haw River Town Council Meeting was scheduled for December 8, 2025. However, that meeting had to be canceled due to possible inclement weather and was rescheduled for the following Monday, December 15, 2025. The Town Council acknowledged these changes in dates.

CEREMONIAL

2. Mayor Lee Lovette performed the swearing in ceremony for the new officer of the Haw River Police Department, Officer Tommy Day.

CALL TO ORDER – Organizational Meeting

Mayor Lee Lovette asked for a motion to call to order the Organizational Meeting. Mayor Pro Tem Patty Wilson made a motion to call to order the Organizational Meeting. Councilmember Shawn Riggan made the second.

Motion carried 4-0

- Acceptance of Certification of Election from Alamance County Board of Elections was confirmed.
- Dissolution of Current Council was announced.

Councilmember Shawn Riggan made a motion to dissolve the current council. Councilmember Steve Lineberry made the second motion.

Motion carried 4-0

Town Clerk Lesley Gonzalez performed the oath of office for newly elected council members, Shawn Riggan and Debbie Brown.

- Re-elected Town Council Member, Shawn Riggan accepted his seat on the council. (Oath of Office)
- Elected Town Council Member, Debbie Brown accepted her seat on the council. (Oath of Office)

Mayor Lee Lovette recommended keeping Patty Wilson as Mayor Pro Tem. The town council unanimously agreed.

- Patty Wilson was appointed as Mayor Pro-Tem by all councilmembers.
- Annual Appointments:

Mayor Pro Tem Patty Wilson was appointed to be the town's representative for the Transportation Advisory Committee (TAC).

Mayor Lee Lovette was appointed to be the town's representative for the Piedmont Triad Regional Council of Government Delegates. He asked Town Manager Sean Tencer to be his back up in case he could not attend the meetings.

The Organizational Meeting was concluded with the newly elected council members

and appointed representatives for the committees.

Mayor Lee Lovette asked for a motion to close the Organizational Meeting. Council Member Steve Lineberry made the motion to close the Organizational Meeting and Council Member Shawn Riggan made the second motion.

CONSENT AGENDA:

3. Approval of minutes for the November 3, 2025, Haw River Town Council meeting.
4. Approval of the 2026 Town of Haw River Meeting Schedule and 2026 Holiday Schedule.

Mayor Pro Tem Patty Wilson made a motion to approve the Consent Agenda. Councilmember Shawn Riggan made the second motion.

Motion carried 5-0

OLD ITEMS

5. None
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PRESENTATIONS:

6. Tracey Grayzer, President of Impact Alamance, gave brief remarks to the Haw River Town Council, stating they are celebrating 10 years of being in business. Mrs. Grayzer expressed her gratitude to the partners who have served and improved the wealth of the surrounding communities. A piece of artwork was gifted to the town for our partnership with Impact Alamance over the years, and she hoped for an ongoing commitment to future collaborations.
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PUBLIC HEARINGS

7. None
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NEW ITEMS

8. Town Council approved the revised Animal Shelter agreement with the City of Burlington. There was a change to the agreement for the City of Burlington to have annual meetings with the participating municipalities in the agreement.

Council Member Steve Lineberry made a motion to approve the revised Animal Shelter agreement with the City of Burlington. Council Member Shawn Riggan made the second motion.

Motion carried 5-0

PUBLIC COMMENTS

- The public is allowed to address the Town Council on any non-agenda item at this time.
- Be sure to sign in, stand, and state your name and address for the minutes.
- Please limit comments to 3 minutes or less.

MANAGER REPORT/ANNOUNCEMENTS:

Town Council was reminded of the Town's Christmas lunch Wednesday Dec 17, 2025, at 12 noon.

ANNOUNCEMENTS:

Town Engineer Brent Mills updated town council members on the status of the current water & sewer projects.

Council Member Steve Lineberry said that he was contacted by many of the residents complimenting the new Christmas decorations (snowflake & Christmas tree) and how they appreciated the fire department continuing the Santa ride distributing candy. Council Member Steve Lineberry also welcomed the newest Council Member, Debbie Brown.

Council Member Shawn Riggan expressed his gratitude for all who voted for him and he welcomed Council Member Debbie Brown.

Mayor Pro Tem Patty Wilson stated she has also received compliments regarding the town's new Christmas decorations. She has received compliments regarding the new radio read water meters. Mayor Pro Tem Patty Wilson welcomed both Council Member Debbie Brown and Council Member Shawn Riggan.


Mayor Lee Lovette thanked all the employees and directors of the town for all their hard work. He also thanked the staff for the Christmas decorations that were recently purchased for the town. Mayor Lovette also expressed his gratitude for his fellow Council Members, and he thanked the residents for their attendance to our monthly council meetings.

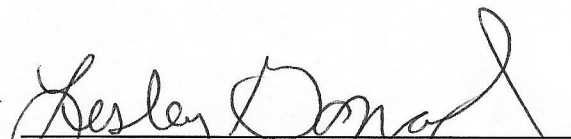
ADJOURN

Councilmember Steve Lineberry asked for a motion to adjourn. Mayor Pro Tem Patty Wilson made the second the motion.

Motion carried 5-0

Council Adjourned at 6:38 p.m.


H. Lee Lovette, Mayor


Lesley Gonzalez, Town Clerk