



**Town of Haw River
Town Council Meeting Minutes
Monday, February 3, 2025**

The Haw River Town Council held its regular meeting on Monday, February 3, 2025, in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor Pro Tem H. Lee Lovette, Council Member Shawn Riggan, Steven Lineberry, and Patty Wilson.

Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Parks & Recreation Director Jesus Garcia, Fire Chief Tyler Franklin, Police Chief Toby Harrison, Public Works Director Robert Brewer, Assistant Public Works Director Cooper Dail, and Town Attorney Charlie Davis.

Mayor Pro Tem Lovette called the meeting to order at 6:00 pm and gave the invocation.

Consent Agenda

The items on the **consent agenda** were as follows:

1. Approval of Regular meeting minutes from January 13, 2025.

Councilmember Steve Lineberry made a motion to accept the minutes/consent agenda as presented. Mayor Pro Tem Patty Wilson seconded the motion.

Motion carried 4-0

Presentations

2. Becky Loy with Cobb, Ezekiel, Loy & Co presented the audit for year ending June 30, 2024 to council members.

Highlights:

- Audit was filed by December 31, 2024
- Page 12 Statement of Net Position (full accrual) \$5,951,201
- The increase in Net Position was mainly in capital assets due to Grants
- Water-Sewer charges increased by \$133,539, while expenses decreased \$98,378
- The Town's total OPEB liability has increased due to inflation & salary increases
- Net position for the Water/Sewer increased to \$4,000,000
- The unassigned Fund Balance is \$832,000 due to A/R being higher, not yet received.
- Page 18 "Budget to Actual" activity-Budgeted revenue totaled \$4,000,000 but only \$3,500,000.00 was received. Therefore, less revenue was collected. Valuation in taxes went up 108,000,000.00.
- Salaries, benefits, supplies, etc. increased due to increases in cost
- Page 75 mentions a State Single Audit was completed due to the grants
- The Findings:
 - Segregation of duties due to low admin staff
 - An over budget of \$911.00 in Election expense line item (Dept 660)
 - Software Conversion still crossed over into this FY causing more journal entries

- The Finance Officer's Bond amount should have been 10% of the current budget due to new LGC requirements. So, it should have been \$700,000.00 or the maximum at \$1,000,000.00

Auditor, Becky Loy, feels like we are on a good path. The General Fund decreased this FY but due to purchasing the backhoe which was needed. The town's trend looks positive and while it continues at the same pace, the General Fund will get stronger. The Water/Sewer is a slow steady climb but still on a positive note.

3. Samet Corporation gave a presentation regarding the design-build options for the Haw River Fire Station.

Presentations were projected on the TV of the 3 design options.

- Town Manager prefers option 1.
 - Fire Chief agreed with using option 1, that it would be more beneficial with changes and the budget.
 - Councilmember Riggan and Mayor Pro Tem Wilson also preferred option 1.
 - Councilmember Lineberry said if the fire department agrees with option 1 then he agrees as long as they stay on budget.
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Public Hearing

4. None
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New Items:

5. Town Council approved the two policies that were needed to meet the ARPA Federal guidelines according to NC DEQ/DWI:
 - a. Internal Controls Policy
 - b. Procurement Policy

Mayor Pro Tem Patty Wilson made a motion to approve two policies (Internal Controls and Procurement Policy) that were needed to meet the ARPA Federal guidelines according to NC DEQ/DWI. Councilmember Lineberry seconded the motion.

Motion carried 4-0

Public Comments – None

Manager’s Report

See listing in Agenda Packet dated February 3, 2025.

Credit card charge 3.75%

Announcements

- Boy Scout Troop 64 visited the council meeting. They are working on Citizenship for their merit badge. Mayor Lovette hoped they saw the importance of Local Government.
- Mark Reich with AWCK the pump station documentation has been sent in, so wait on response. The small water line project went out last Friday for bids. Some contractors have picked up plans. The invite was sent out to 20 companies.
- Water AIA is still ongoing
- Moving on with the 2nd phase of lead assessments. About 401 meters to identify.
- Should be able to open bids around Feb 20th, 2025.
- Trying to come up with preliminary costs for boring under the railroads.

- Pine Street development permits have been signed
- A reimbursement request will be sent out soon of several hundred thousand dollars to NCDEQ
- The Civic Center has smell of mold and Council member Lineberry ask for mold to be checked. All council members agreed. Nobody is to use the facility until the testing has been completed and the report is received.
- Mayor Pro Tem Patty Wilson asked if we spent money on mold for civic center, how would it affect the town's budget? Auditor Becky Loy replied, it's an expense we would have to wait to see after the results are determined.
- Mayor Lovette thanked the Public Works staff for all their hard work repairing the numerous water leaks over the past few weeks in town.

Adjourn

Councilmember Riggan asked for a motion to adjourn. Councilmember Steve Lineberry made a motion to adjourn. Councilmember Lineberry seconded the motion.

Motion carried 4-0

Council Adjourned at 6:57 p.m.


H. Lee Lovette, Mayor


Lesley Gonzalez, Town Clerk