



**Town of Haw River
Town Council Meeting Minutes
Monday, April 1, 2024**

The Haw River Town Council held its regular meeting on Monday, April 1, 2024, in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor Kelly Allen, Mayor Pro-Tem Lee Lovette, Steven Lineberry, Patty Wilson, and Shawn Riggan.

Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Police Chief Toby Harrison, Public Works Director Robert Brewer, Parks & Recreation Director Jesus Campos Garcia, Fire Chief Tyler Franklin Town Attorney Jacob Wright.

Mayor Allen called the meeting to order at 6:00 pm and gave the invocation.

Consent Agenda

The items on the consent agenda were as follows:

1. Approval of the minutes from the March 4, 2024, Haw River Town Council meeting.
2. Haw River Town Council shall consider adopting the accompanying resolution designating May 9-18, 2024, as Police Week for the Town of Haw River. The Haw River Town Council publicly recognizes the service of all law enforcement in our community and across the nation.
3. Approval of the following budget amendments:
 - a. 2024-012 – Police – Soft Body Armor Grant - \$750.00

Councilmember Lineberry made a motion to accept the consent agenda as presented. Councilmember Lovette seconded the motion.

Motion carried 5-0

Public Hearing

4. None

Presentations:

5. Town Council was given a summary report and presentation regarding the 2022-2023 audit by Auditor, Becky Loy with Cobb Ezekiel Loy & Company, P.A.

General Fund Highlights:

- Financial Statement "Current Assets-Cash" (Page 12) equals \$1,092,609 which increased by \$113,000.00 from last fiscal year ending June 30, 2022.
- Over the last several years, the Restricted Cash has increased from \$500,000 to \$13,14,644 dollars.
- The Town's current liabilities have increased but nothing alarming due to inflation over the last few years.
- The Unearned Revenue (Page 14) of \$733,00 is the unspent ARPA money we still have available.
- Long-term liability consists of loans, retirement, OPEB & LEO which continues to fluctuation due to the age of staff, changing years to years.
- Restricted amounts equal \$1,206,880, an increase from last year.
- The General Fund balance equals \$1,007,000.00 consisting of \$924,000.00 unassigned or 48.88% of the total general fund expenditures for the fiscal year. This continues to be a good trend since the year 2019, the General Fund was \$310,000.00.

Water/Sewer Highlights:

- Water & Sewer-Cash increased by \$243,000 with an ending balance of \$1,130,168.
- Net position for Water & Sewer increased by \$35,657 since revenue increased over expenditures.
- Charges for services have increased by \$260,000.00.
- Operating expenses went up by \$118,000.00.
- Stormwater fund increased by \$8,307 from last year.

Findings:

- Segregation of Duties

- Overbudget: Line items were not budgeted but were very small amounts. Nondepartmental was over \$6,600, Interest \$207, and Public Safety \$770

Becky believed these overbudget issues were due to the conversion of the software from Harris Local Gov't to Tyler ERP Pro 10.

Councilmember Wilson made a motion to approve the presented year ending June 30, 2023 audit. Councilmember Lovette seconded the motion.

Motion carried 5-0

6. The Town Council was given a presentation by Scotty Wilkins and Andre Noel with USG Water Solutions regarding the results of the water meter study (converting to radio-read meters) that was approved by the Town Council at the January 8, 2024 meeting.

Scotty Wilkins, Sean Dunkle, Andre Noel and Frank Sublett (Director of Metering Implementation Services via Zoom) spoke to the town council regarding the Water Solution results for the Town of Haw River.

A meter sight survey was conducted for Haw River. All meters were located, to determine their condition on how deep, take pictures, and if any present leaks. They survey 896 meters were surveyed with 858 were mostly residential size 5/8" x 3/4" and 12 1-inch meters. The results were provided to the Town of Haw River. (Ex: 9-meter lids needed to be replaced, 21 boxes to replace, etc.)

Town Manager Sean Tencer said we were approved for a grant of \$250,000.00 to cover the cost of the survey.

Water will be tested and if traces of "lead" are found then the town will need to repair and inform the resident of the potential lead contamination. Then it will be the homeowner's decision as to whether they will repair it and incur the cost of the repair for their home.

Town Council instructed Town Manager to start the RFQ and decide on who is the best for the job. Specification will be filtered with the agreement of our Engineers and Council's approval. This will be presented at a future council meeting.

New Business

7. Town Council adopted a capital project ordinance and resolution for the Lang Street Pump Station Replacement Project (\$5,000,000.00 – ARPA Funds).

Town Engineer March Reich informed the process had some delays but is making more progress and approvals. The new pump will be built further north on Lang Street to move the location away from the flood zone.

Councilmember Lovette made a motion to adopt the capital ordinance and resolution for the Lang Street Pump Station Replacement Project which will be paid with the \$5,000,000.00 ARPA federal money. Councilmember Riggan seconded the motion.

Motion carried 5-0

8. Town Council reviewed a capital project ordinance and resolution for the Small Waterline Project (\$3,500,000.00 – ARPA Funds). We are still waiting on Dominion Energy to come and mark the gas lines.

Councilmember Lineberry made a motion to adopt the capital ordinance and resolution for the Small Waterline Project which will be paid with the \$3,500,000.00 ARPA federal money. Councilmember Wilson seconded the motion.

Motion carried 5-0

Public Comments

- The public is allowed to address the Town Council on any non-agenda item at this time.
- Be sure to sign in, stand and state your name and address for the minutes.
- Please limit comments to 3 minutes or less.

- None

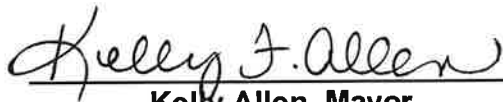
Manager's Report

- Haw River Town Manager gave his report as provided in the April 1, 2024, agenda packet.
 - Bridge replacement at Trollingwood Rd project could be bumped up earlier on the list.
 - Mr. Lovette thanked Toby, Robert, and Tyler for their hard work in getting grants for the Town and all their hard work.
 - Mayor announced the Police Week on May 9-18, 2024
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Mayor Allen asked for a motion to adjourn. Councilmember Riggan made a motion to adjourn. Councilmember Wilson seconded the motion.

Motion carried 5-0

Council Adjourned at 7:02 p.m.



Kelly Allen, Mayor



Lesley Gonzalez, Town Clerk

MINUTES