

**Town of Haw River  
Town Council Meeting  
Monday, September 10, 2018**

The Town Council of the Town of Haw River held its Town Council Meeting on Monday, September 10, 2018 in the Haw River Municipal Building at 7:00 pm.

Council Members Present: Mayor Buddy Boggs, Mayor Pro-Tem Lee Lovette, Kelly Allen, & Steve Lineberry

Council Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, and Town Attorney Justin Lalor, and Town Attorney Charlie Davis

Mayor Boggs called the meeting to order and gave the invocation at 7:04 pm.

**Town Council considered approval of minutes for the August 6, 2018 meeting**

Councilmember Lineberry made a motion to approve the August 6, 2018 minutes

Motion carried 4-0.

**Old Business**

1. None

**New Business**

1. **Town Council will hold a public hearing for public comments on the CDBG-NR (Community Development Block Grants-Neighborhood Revitalization). This grant will be administered by the Piedmont Triad Regional Council of Governments (PTRCG).**

Manager Tencer stated that there will be approximately \$750,000.00 available for housing rehab within the town. This will cover about 14 homes for remodeling within the Town. Any interested property owners are to complete an application to be considered. Information regarding the grant will be posted at Town Hall, the Town's website, and the HRPD's Facebook page. PTRCG will administer all the CDBG-NR paperwork for the town staff.

2. **Town Council will consider applying for the Asset Inventory and System Assessment of the existing water distribution system, and the existing wastewater collection and conveyance system.**

Mayor Boggs opened the public hearing at 7:11 p.m.

Residents asked if past recipients of CDBG-NR grant money were required to maintain homes after remodeling. However, there are no restrictions mentioning that per Town Attorney.

Hearing no more comments, Mr. Boggs closed the public hearing at 7:13 p.m.

Mayor Boggs asked if two resolutions needed to be approved. Mr. Tencer replied that one resolution for the water distribution system, and one resolution for the wastewater collection system would be needed.

Manager Tencer explained that this grant will help create a water system model for the entire town. The purpose of the model will show water pressures throughout the Town. This will help identify any areas that need improvement; especially for new development within town. The Town is required to match up to 20% out of the \$150,000 for this grant.

Councilmember Allen made a motion to apply for the Asset Inventory and System Assessment of the existing water distribution system.

**Motion carried 4-0**

Councilmember Allen made a motion to apply for the Existing Wastewater Collection and Conveyance System.

**Motion carried 4-0**

3. **Town Council will review and consider a request by the Fire Department to participate on the voluntary recall for all ten (10) Automated External Defibrillators by the manufacturer Phillips. Phillips is offering discounted pricing on new AEDs for a cost of \$801.28 per unit. A budget amendment will need to be voted on to show this expenditure from the 2018-2019 budget. The Fire Department Capital Reserve Fund will cover this cost.**

Town Council approved a request by the Fire Department to participate in a manufacturer voluntary recall for all ten (10) Automated External Defibrillators. The manufacturer Phillips is offering a discounted pricing on new AEDs for a cost of \$801.28 per unit. A budget amendment was voted on to show this expenditure from the 2018-2019 budget. The Fire Department Capital Reserve Fund will cover this cost.

Councilmember Lovette made a motion to approve the request to purchase all ten (10) Automated External Defibrillators by the manufacturer Phillips

**Motion carried 4-0**

4. **Town Council will review and consider a budget amendment to move \$8,012.80 from the General Fund (10-399-0000) to Capital Outlay Equipment (Fire Dept.) (10-530-7400). Town Council will review and consider a budget amendment to move \$120,000.00 from the Sewer Fund Balance (30-399-0000) to Capital Outlay Equipment – Sewer (30-811-7400)**

Mayor Boggs asked for a motion to approve a budget amendment of \$8,012.80 to purchase all ten (10) Automated External Defibrillators. The money will be coming out of the General Fund and into the Capital Outlay Equipment for the Fire Department.

Councilmember Allen makes motion to approve for the proposed \$8,012.30 budget amendment for the (10) Automatic External Defibrillators.

**Motion carried 4-0**

Council members also approved amendment to purchase the two sewer pumps at the Trollingwood pump station for the \$120,000.00. Engineer

Town Engineer Troy King explained the need to purchase these two pumps as soon as possible because the two operational pumps at the pump station could fail at any time. The new sewer pumps will take about 15 to 18 weeks to build. During this period, a bypass will be set up to accommodate the old pumps in case of failure. Mr. King suggested the Town will have back-up pumps “on the shelf” for the future, if the old pumps can be rebuilt.

Councilmember Lovette made a motion to approve the request to purchase two new pumps for the Trollingwood Pump Station for \$120,000.00.

**Motion carried 4-0**

Councilmember Lovette also made motion to approve the request to amend the town’s budget to move money from the town’s sewer fund balance to capital outlay equipment – sewer in the amount of \$120,000.00

**Motion carried 4-0**

5. **Town Council will review and consider not to maintain the ball field located at 1113 Pine Street (GPIN# 8895742457 that is owned by Lamb’s Chapel Church.**

After some discussion, the Town Council agreed to not to continue maintenance of the ball field located at 1113 Pine Street (GPIN# 8895742457) that is owned by Lamb's Chapel Church.

Councilmember Allen made a motion for the Town to discontinue maintenance of the ball field located at 1113 Pine Street.

**Motion carried 4-0**

**6. Town Council will discuss and consider the reappointment of Jimmy Lemmons to another three (3) year term on the Haw River Planning Board.**

Councilmember Lineberry asked to be recused from voting on the matter because Jimmy is his brother-in-law.

Councilmember Allen made a motion to recuse Councilmember Lineberry to vote.

**Motion carried 3-0**

Councilmember Lovette made a motion to reappoint Jimmy Lemmons to another three (3) year term on the Haw River Planning Board.

**Motion carried 3-0**

**7. Town Council to discuss setting procedures on filling the vacant council seat with Town Attorney Charlie Davis and Town Manager Tencer.**

- Filling of vacancy will be held as an "open session" (per NC General Statues)
- Town Manager will advertise twice in the Alamance News
- An ad will be placed on the town's website and at town hall
- Candidates are to drop-off/email/mail applications & resumes to the Town Manager or the Town Clerk.
- November 1st is the cutoff date for applications and resumes to turned in.

Council members will interview applicants prior to a final vote to be held sometime in December 2018. The date to be determined at the next council meeting. The council has chosen to use ballots to pick the next potential council member after interviews have been completed. All candidates must be:

- a resident of the Town of Haw River
- at least 18 years old

- active in the Community
  - willing to fill the position for remaining 2-year term and then can possibly run for 2019 Election, if desired
8. **Town Council will consider and discuss giving Mark Swing a raise from \$30,969.29 to \$35,969.29. This money would come from the water and sewer general fund.**

Councilmember Allen and Lineberry commented on what an exemplary employee Mark has been, and how they received many compliments from residents about Mark's customer service.

Councilmember Allen made a motion to approve increase for Mr. Mark Swing to be effective on September 1, 2018.

**Motion carried 4-0**

#### **Manager's Update (Reports)**

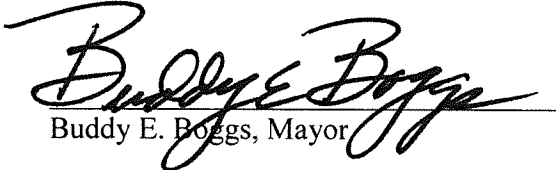
1. WEX Report (Town vehicles gas consumption and mileage)
2. Parks & Rec Calendar
3. Animal Shelter Reports
4. The new phone system has been installed at Town Hall, Fire Department and Police Department
5. The Lang Street pump station design is due on October/November 2018
6. Newlin Farm project continuing as planned
7. MVP Southgate-no update yet
8. Main/Lang Street Sidewalk Project began today, September 10
9. Granite Mill Redevelopment Project - Mr. Mike Hill is waiting for update from HUD
10. Police-1 grant completed, 2 in process
11. Fire-inspections are teamed with Fire Marshall to complete process
12. Still looking to fill Public Works Position (Glen Tufts' position)
13. Haw River Civic Center was given as an optional shelter due to Hurricane Florence

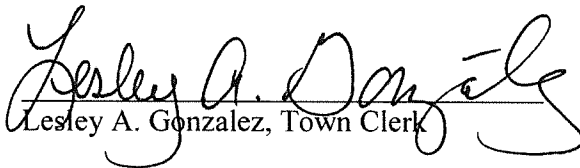
14. Lamb's Chapel is to open at 10 am Thursday as a shelter for Hurricane Florence if necessary.
15. New Police Officer started 1<sup>st</sup> of September
16. Police visited Grace Academy to overview emergency procedures, and Haw River School Elementary School students came to Town Hall, Fire Dept, Police Dept last Thursday to learn our Government administration.
17. Councilmember Lineberry stated he saw utility workers in his area cutting gas lines and Town Manager needs to contact these to correct this.
18. Center Street (in front of the Sue Lynn plant) has a pot hole that needs to be repaired.
19. Councilmember Lineberry has requested under NCGS 40A-11 for the Town's lawyers to investigate on how MVP employees and contractors just appear on citizen's property without consent. The citizen's need to know their rights during this process. Whether there is a 30-day notice required to send to the citizens, or not.

**Mayor Boggs adjourned 8:34 pm**

Councilmember Lineberry made motion to adjourn

Motion carried 4-0

  
Buddy E. Boggs, Mayor

  
Lesley A. Gonzalez, Town Clerk