



## **Town of Haw River Town Council Meeting Minutes Monday, February 7, 2022**

The Haw River Town Council held its regular meeting on Monday, February 7, 2022, in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor Kelly Allen, Mayor Pro-Tem Lee Lovette, Steve Lineberry, Patty Wilson, and Shawn Riggan.

Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Fire Chief Tyler Franklin, Police Chief Toby Harrison, Public Works Director Robert Brewer, & Town Attorney Jacob Wright

Mayor Allen called the meeting to order and gave the invocation at 6:00 pm.

### **Consent Agenda**

1. Approval of Minutes from January 10, 2021, regular meeting.

Council Member Lineberry made a motion to approve the minutes from the Consent Agenda. Council Member Lovette seconded the motion.

Motion carried 5-0

### **New Business**

1. Town Council chose to renew the Memorandum of Understanding (MOU) with Alamance County regarding the Haw River Trail Corridor (aka. Mountains to Sea Trail.) Mr. Nolan Carter, Coordinator of Haw River Trail spoke about the Memorandum renewal due since the last signed MOU was in year 2011. This trail stretches from Rockingham County to Chatham County.

Council Member Wilson made a motion to renew the Memorandum of Understanding

(MOU) with Alamance County regarding the Haw River Trail Corridor. Council Member Lovette seconded the motion.

Motion carried 5-0

2. Town Council was given a summary report and presentation regarding the 2020-2021 audit by Cobb Ezekiel Loy & Company, P.A. Auditor Becky Loy presented the audit to the Council Members explaining the results.
  - Explaining that the restricted cash balance decreased due to the long-term debt increasing Fiscal Year ending 6.30.2021.
  - Powell Bill's restricted amount decreased due to the paving project paid out in the Fiscal year.
  - General Fund - Ad Valorem taxes increased by \$250,000, Local Option sales increased by \$57,000. Total revenue increased by \$312,000.00.
  - The Water/Sewer operating fund decreased by \$289,929.00. The rate increases put in place will continue to bring in more revenue. The change in net position is (\$308,341).
  - Mrs. Becky Loy said we are moving in the right trend although we need to make these numbers a positive amount enough to cover the Depreciation and Operating Expenses.
  - Mrs. Becky Loy suggested front office improve on capturing the Water/Sewer report "live" to get the actual numbers since the reports disappear at month end/year end. So front staff will change procedures to produce and save these reports in a timely manner going forward.

Council Member Lovette made a motion to approve the Fiscal Year 2020-2021 audit as presented by Becky Loy with Cobb, Ezekiel & Loy, P.A. Council Member Wilson seconded the motion.

Motion carried 5-0

3. Town Council awarded an RFQ for engineering services involving the ARPA funds to Alley, Williams, Carmen, and King, and to consider granting approval of the construction contract. Town Manager elaborated that RFQ is to cover radio read meters and sewer meters to be paid with the ARPA funds and asked the Council Members to award the bid to AWCK for engineering. Mark Reich with AWCK spoke to the board informing the total service fee will be \$50,000 for AWCK and Gavel & Dorn. Tentatively starting the project within the next 2 weeks.

Council Member Lovette approved the award for RFQ for engineering services involving the ARPA funds to Alley, Williams, Carmen, and King, and to consider granting approval of the construction contract to begin. Council Member Wilson seconded the motion.

Motion carried 5-0

### **Town Manager's Report**

1. Brooks Networking (IT for the Town) – will be evaluating our computer network for the town and will come up with a list of improvements for the network. Improving the town's network does qualify for ARPA funding. **On-going**
2. Becky Loy with Cobb, Ezekiel, and Loy has finalized the 2020-2021 audit. They will be presenting this at the February town council meeting. **Completed**
3. The Town has received \$400,000+/- of the \$800,000+/- in ARPA Federal Money. The Town sent out an RFQ for engineering services, so the Hanover Road and radio-read water meters can get underway. Funds spent on engineering and consulting can be paid out of the ARPA funds, since we sent out an RFQ for engineering services. AWCK is working on a sewer agreement for town council to review possibly at the March Town Council meeting). **On-going**
4. Still waiting to receive funding (\$69,000) from Alamance County (via Senator Amy Galey) for the new fire command vehicle that will be replacing the Chevrolet Tahoe. – **On-going**
5. Haw River Fire Department is requesting to convert the fire department storage room at the civic center into a weight/exercise room for town employees. Chief Franklin wants to apply for a grant with the NCLM for possible room renovation and exercise equipment. Fire Department will be establishing guidelines and rules for the exercise room. Any thoughts from town council? - **On-going**
6. The Haw River Police Department is applying for two grants (non-matching) from the Governor's Crime Commission. One grant is for \$24,000 to purchase a new police K-9 and associated equipment. The other grant is for \$15,000 (non-matching) to help with possible accreditation of the police department through training and standards in Raleigh. **On-going**

### **Announcements**

Police Chief Toby Harrison stated that the "United County Citizens Academy" will be conducting a citizen police academy to start this Spring 2022. The deadline is February 9, 2022. There is a cap of 20 residents from each municipalities involved.

Mayor Allen asked for a motion to adjourn. Council Member Wilson made the motion to adjourn. Council Member Riggan seconded the motion.

Motion carried 5-0

Council Adjourned at 7:18 p.m.

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**Kelly Allen, Mayor**

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**Lesley Gonzalez, Town Clerk**