



**Town of Haw River
Town Council Meeting Minutes
Monday, May 2, 2022**

The Haw River Town Council held its regular meeting on Monday, May 2, 2022, in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor Kelly Allen, Mayor Pro-Tem Lee Lovette, Steve Lineberry, Patty Wilson, and Shawn Riggan.

Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Police Chief Toby Harrison, Public Works Director Robert Brewer, Parks & Recreations Supervisor Jesus Garcia, Town Attorney Charlie Davis & Town Attorney Jacob Wright

Mayor Allen called the meeting to order and gave the invocation at 6:00 pm.

Consent Agenda:

1. Approval of Minutes from April 4, 2022, Town Council meeting.
2. Approval of OSFM (Office of State Fire Marshall) Grant for Haw River Fire Department - \$10,000.00 (non-matching)
3. Approval of D.A.R.E. donation from Unichem - \$150.00

Council Member Lovette made a motion to approve the Consent Agenda. Council Member Lineberry seconded the motion.

Motion carried 5-0

New Business

Mayor Kelly Allen requested a motion to add Ms. Miller's presentation to the current agenda.

Council Member Lovette made the motion for Ms. Miller to present her Aging of Alamance Organization presentation. Council Member Wilson seconded the motion

Motion carried 5-0

- 3a. Ms. Miller made a presentation to the council regarding a group appointed by Alamance County Commissioners to provide services for the elderly within the county. Her role is to seek funding for the needs of the aging population in Alamance County. They use grants that are supplemented by the state and county to provide funding to service providers like Meals on Wheels, Kernodle Senior Center, ACTA, and several other senior organizations. Booklets were passed out to the council for review.

Public Hearings 6:08 p.m.

Council Member Lineberry made a motion to open the Public Hearing at 6:08 pm. And Councilmember Wilson seconded the motion.

Motion carried 5-0

4. A public hearing was held to approve the text amendment changes to the Town Code of Ordinances regarding Section 155.006 Definitions "Manufactured Dwellings-Class C" and Section 155.070 "Table of Permitted Uses" by removing Class C Manufactured Home (in manufactured home parks only) as a permitted use in any zoning district (No more Class C mobile homes), and to change "Class C manufactured home (mobile home) park" to "Class A and B manufactured home (mobile home) park". Town Council shall also review and consider the provided consistency statement for these text amendments.

Council Member Riggan made a motion to approve the text amendment changes to the Town Code of Ordinances regarding Section 155.006 Definitions "Manufactured Dwellings-Class C" and Section 155.070 "Table of Permitted Uses" by removing Class C Manufactured Home (in manufactured home parks only) as a permitted use in any zoning district (No more Class C mobile homes), and to change "Class C manufactured home (mobile home) park" to "Class A and B manufactured home (mobile home) park". Town Council reviewed the provided consistency statement for these text amendments. Council Member Wilson seconded the motion.

Motion carried 5-0

Public Hearing Closed 6:12 p.m.

Council Member Lineberry closed the Public Meeting. Council Member Wilson seconded the motion.

Motion carried 5-0

5. Haw River Town Staff will present the FY 2022-2023 Town of Haw River Annual Budget and the FY 2022-2023 Fee Schedule (Documents were provided at the meeting).

- Mayor Kelly Allen explained her concern to Council of the proposed 5% increase to their monthly paychecks. Council Member Lee Lovette also expressed his concern for the increase due the Town's residents possibly getting a wrong perception of the increase.
- Council Member Lineberry agreed with receiving the increase and stated he saw nothing wrong with the proposal. No comments were given from Ms. Wilson nor Mr. Riggan on the increase.

Town Manager Sean Tencer read the budget message to the Council Members highlighting:

General Fund

- The current inflation rate is 8%
- Medical Insurance decreased 3%, Dental decreased 3.5%, STD increased, No change in the Vision insurance premiums
- LGERS Retirement contributions for government employees increased to 12.10% (non-LEO & 13.10% (LEO)
- No change to C-Com Fees and Animal Shelter decreased
- Salaries have been reallocated out of Water Sewer fund to relieve the pressure. Only our Public Works Director Robert Brewer has a split salary within W&S and General Fund
- MERP will be allocated another \$5,000.00 for FY 2022-2023
- Worker's Comp increased \$100.00 and Property Liability Ins \$6,663.00
- 5% COLA has been included for our Town staff starting July 1, 2022

- No property tax increase
- Increases to water by 3% since the City of Burlington is increasing by 2% and a 5% increase to the sewer fees with Burlington's increase of 2%
- Police Department plans to hire a part timer by offsetting their budget to cover expense
- Fire Dept asked for a full-time employee in which was not approved
- Parks & Recreation department requested a truck which was not approved
- Jesus Garcia has been promoted as Parks & Recreation Director effective FY 2022-2023
- Property Tax collection account for 51.2% of general fund revenue
- Sales Tax collection accounts for 31.8%
- Remaining revenue of 17% comes from other revenue sources
- Town will commit \$50,000.00 back to General Fund
- No Fund Balance will be used to balance the FY 2022-2023 budget to balance.

Water & Sewer

- 3% Water increase due to Burlington increasing by 2%
- 5% Sewer increase
- Alamance Orange Water will be increased by 2%
- 98.2% revenue comes from consumers
- Debt services is paid from W&S
- \$50,000.00 for manhole rehab is included proposed budget
- \$10,000.00 to purchase a dialer
- Town will commit \$50,000.00 back to the Water/Sewer Fund

Mayor Kelly Allen commented about how she appreciates the employees but feels like we have to give a 5% COLA to keep our current staff since other municipalities increased their salaries at a higher percentage rate.

6. Town Council shall set a public hearing date for the FY 2022-2023 Annual Budget.

Council Member Lineberry made a motion to receive the proposed FY 2022-2023 Town of Haw River Annual Budget including the fee schedule, and to schedule a public hearing date for June 6, 2022. Council Member Wilson seconded the motion.

Motion carried 5-0

PUBLIC COMMENTS

- The public is allowed to address the Town Council on any non-agenda item at this time.
- Be sure to sign in, stand and state your name and address for the minutes.
- Please limit comments to 3 minutes or less.

MANAGER REPORT

1. **(New)** - Red Slide Playground – Per Town Council Action – Town Staff will start to dismantle the playground the first week of May. - **On-going**
2. **(New)** - Landscaping Project at the intersection of East Main Street/Graham Road/NCRR overpass bridge. Living Landscapes started the project a few weeks. **On-going**
3. **(New)** – The Haw River Fire Department’s floor tile in the main room and hallway is “buckling” or “tile coming up on the edges”. Town staff is looking to utilize the \$50,000 grant from the NC General Assembly to help pay for it, but the floor tile and glue needs to be tested for asbestos. The Town is working with a contractor to test 6 samples for contamination. If asbestos is not an issue, the Town can move forward with bidding out the project. **On-going**
4. **(Old)** - Brooks Networking (IT for the Town) – will be evaluating our computer network for the town and will come up with a list of improvements for the network. Improving the town’s network can be paid out of the \$50,000 grant received from the NC General Assembly. The Town did receive a quote for \$14,000 to redo the entire network at Town Hall. Need to wait on item #2 before moving forward with this. **On-going**
5. **(Old)** - The Town has received \$400,000+/- of the \$800,000+/- in ARPA Federal Money. The Town sent out an RFQ for engineering services, so the Hanover Road and radio-read water meters can get underway. Funds spent on engineering and consulting can be paid out of the ARPA funds, since we sent out an RFQ for engineering services. Gave and Dorn and AWCK are working on the engineering for the project. Also, AWCK is working on a sewer agreement on Graham’s side now. Town staff and Charlie Davis already reviewed a draft agreement that we find acceptable to the Town. **On-going**
6. **(Old)** - TOHR finally received funding (\$69,000) from Alamance County (via Senator Amy Galey) for the new fire command vehicle that will be replacing the Chevrolet Tahoe. Chief Franklin is looking to order the vehicle as soon as possible. There might be a six month wait to receive the vehicle. **On-going**

7. **(Old)** - The Haw River Police Department is applying for two grants (non-matching) from the Governor's Crime Commission. One grant is for \$24,000 to purchase a new police K-9 and associated equipment. The other grant is for \$15,000 (non-matching) to help with possible accreditation of the police department through training and standards in Raleigh. **On-going**

TOWN STAFF COMMENTS

None

TOWN COUNCIL COMMENTS


Mayor Allen welcomed NC House of Representative Jon Hardister for attending the meeting this evening.

ADJOURN

Mayor Allen asked for a motion to adjourn. Council Member Lineberry made the motion to adjourn. Council Member Wilson seconded the motion.

Motion carried 5-0

Council Adjourned at 6:45 p.m.



Kelly Allen, Mayor



Lesley Gonzalez, Town Clerk