



## **Town of Haw River Town Council Meeting Monday, May 3, 2021**

The Haw River Town Council held its regular meeting on Monday, May 3, 2021 in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor Kelly Allen, Mayor Pro-Tem Lee Lovette, Patty Wilson & Steve Lineberry

Council Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Town Attorney Charlie Davis & Attorney Jake Wright.

Mayor Kelly Allen called the meeting to order and gave the invocation at 6:00 pm.

### **Consent Agenda**

1. Approval of Minutes from April 5, 2021 regular meeting.
2. Town Council will pass a resolution for the 2021 Haw River Proclamation for National Police Week.

**Councilmember Lineberry made a motion to approve the Consent Agenda.**

**Motion carried 4-0**

### **Old Business**

1. None.

## **Public Hearing**

1. Haw River Town Council held a public hearing on changes to the Town's Code of Ordinances regarding the new Chapter 160D regulations that was passed by the NC General Assembly.

**Councilmember Lovette opened the Public Hearing at 6:05 pm**

**Motion carried 4-0**

**No signatures from the Public**

Town Manager Tencer briefed the Town Council that prior to the Chapter 160D regulations the Municipalities were under Chapter 160A as Counties were under Chapter 153A. These have now combined into Chapter 160D for both Counties & Municipalities. The following changes were:

- Conditional Zoning and Procedural rules
- Cross references from 160A to now 160D
- Removed the Council Advocate for each Town Department.
- Public Meetings time was changed to 6:00 pm from 7:00 pm
- Added for Report Business of Special Committees with Consent Agenda, New Business, and old business.
- Replaced Town Administrator and replaced with Town Clerk.
- Removed Tax Collector since the Town of Haw River does not collect taxes.
- Replaced the Town Manager in charge of Town Finances to Finance Director
- Beautification Committee was removed.
- Changed where P&Z members may be removed by the "Mayor" to read "Town Council."
- Revised to reflect the P&Z members have equal votes whether they are in ETJ or within the Town Limits
- Rezoning will not have "Conditional & District" zoning instead of "Conditional Use."

**Councilmember Wilson made a motion to close the Public Hearing at 6:13 pm**

**Motion carried 4-0**

## **New Business**

1. Haw River Town Council reviewed and considered the text amendments to the Town's Code of Ordinances regarding the new Chapter 160D regulation passed by the NC General Assembly. Haw River Town Council will consider adopting a consistency statement for the text amendments.

**Councilmember Lineberry made a motion for Town Council reviewed and approved the text amendments to the Town's Code of Ordinances regarding the new Chapter 160D regulations passed by the NC General Assembly. Town Council adopted a consistency statement for the text amendments, accepted as presented.**

### **Motion carried 4-0**

2. Town Council was given a summary report and presentation of the 2019-2020 audit by Cobb Ezekiel Loy & Company, P.A. Becky Loy presented to the Town Council:
  - Pg. 14 fund balance was \$1,121,000.00 compared to last year \$958,000.00 therefore an increase of \$163,000.00.
  - Pg. 18 Revenues were under budget about \$25,000.00. There was a decrease due to Covid-19.
  - Revenues were over Expenditures by \$141,000.00 compared to last year being at a decrease.
  - \$143,000.00 Net Change in Fund balance-therefore Fund Balance increased
  - Pg. 19 Water & Sewer decreased by \$217,000.00 where Revenues did not cover Expenditures.
  - Pg. 21 Cash Flow (\$118,00.00) was a negative
  - Water & Sewer Fund net position balance was -\$178,000.00 which was better than last year of -\$417,000.00
  - No comments were advised from the Auditor. The Town has improved procedures. Continue segregated duties as much as possible. No suspension of fraud.
  - Municipalities always need 3-6 months of operating funds put back in reserve per Auditor.

Becky Loy suggested to consult the LGC on any future major expenses like the Lang St pump station project.

**Councilmember Lovette made a motion approving the report and presentation of the FY 2019-2020 by Mrs. Becky Loy from Cobb Ezekiel Loy & Company, P.A. Councilmember Wilson seconded the motion.**

### **Motion carried 4-0**

3. Town Council was given a presentation by Kevin Widderich with Hazen and Sawyer concerning the Haw River Master Water Plan Study. A power point presentation of the hydraulic model from Burlington and added pipes and rearranged pipes and sizes to accurately reflect on model. Current reports from the Town were used to complete water system report for the demand. A Fire Flow test was also conducted for readings.
4. Town Council considered reappointing Laurie Jarrett for another 4-year term on the Haw River Planning Board

**Councilmember Lovette approved the reappointment of Laurie Jarrett for another 4-year term on the Haw River Planning Board. Councilmember Wilson seconded the motion.**

**Motion carried 4-0**

Chief Toby Harrison informed the board that Patrick Brian Phillips will be the new Assistant Police Chief. Mr. Scotty Thomas will be retiring June 30, 2021. Mr. Phillips will start May 17, 2021. A bio was provided to the Councilmembers showing his history, education, and skills from prior Police experience. Mr. Phillips comes highly recommended. If hired at 5% above base will need to be brought to the council for approval.

**Councilmember Lineberry made the motion to approve the hire of Patrick Brian Phillips. Councilmember Wilson seconded the motion.**

**Motion carried 4-0**

## Reports

1. Department Reports
  - a. Monthly Reports were submitted – (Police, Fire, and Building Inspections) – (emailed to council as I received them), Manager Report.
1. Lang Street Pump Station – Possible UDSA loan with 2-3 % interest with financing up to 40 years. Possible 45% grant involved due to low poverty level on that census tract. Town staff and AWCK are starting to work with USDA on this. **On-going**
2. PTRCG – Town staff has sent Town Council all documents regarding the new personnel manual. This includes the employee handbook, the personnel manual, and the policy and procedure manual. When will Town Council be ready to bring it forward? **On-going**

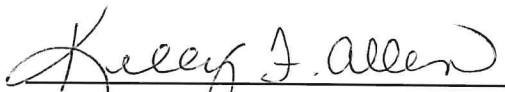
3. Town Manager is still working with PTRCG (Jesse Day and Kelly Larkins) on changes to the Haw River Zoning Ordinance to ensure compliance with the new 160D NCGS. **Completed**
4. Street resurfacing has been completed. **Completed**
5. The Town is still investigating the I & I from the Hanover Road outfall. Gavel and Dorn has installed the sewer meters and started the 2-month study. **On-going**
6. The 2019-2020 Town audit will be presented to council at the May 3rd Town Council meeting. **Completed**
7. Granite Mill should be completed by April. **On-going**
8. \$1,000.00 is left in the bank account from the 5-million-dollar grant for the Granit Mills project.

### **Adjourn**

Councilmember Wilson made the motion to adjourn. Councilmember Lovette seconded the motion.

**Motion carried 4-0**

Council Adjourned at 6:58 p.m.

  
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Kelly Allen, Mayor

  
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Lesley Gonzalez, Town Clerk