



Town of Haw River Town Council Meeting Minutes Monday, April 4, 2022

The Haw River Town Council held its regular meeting on Monday, April 4, 2022, in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor Kelly Allen, Mayor Pro-Tem Lee Lovette, Steve Lineberry, Patty Wilson, and Shawn Riggan.

Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Police Chief Toby Harrison, Public Works Director Robert Brewer, Town Attorney Charlie Davis & Town Attorney Jacob Wright

Mayor Allen called the meeting to order and gave the invocation at 6:00 pm.

Consent Agenda:

1. Approval of Minutes from March 7, 2022, regular meeting.

Council Member Lineberry made a motion to approve the meeting minutes from March 7, 2022 as part of the consent agenda. Council Member Wilson seconded the motion.

Motion carried 5-0

Public Hearing:

2. None

New Business:

1. Town Council reviewed a ten (10) year contract with NCDOT regarding the inspection of the Lang Street bridge. In the agreement, NCDOT will pay eighty percent (80%) of

the inspection cost and the Town will pay the remaining twenty percent (20%). The inspections will be done by a certified structural engineer every two years.

Mr. Tencer mentioned that Haw River only has one (1) bridge to worry about, and these inspections are required by the FHWA (Federal Highway Administration). The Town will spend between \$800 to \$1,000 per inspection.

Council Member Lovette made a motion to accept the ten (10) year contract with the NCDOT regarding Lang Street bridge inspection and the inspection will be performed every two (2) years by a certified structural engineer. Council Member Riggan seconded the motion.

Motion carried 5-0

2. Town Council reviewed the two (2) budget amendments for the FY2021-22 budget.

These amendments consist of a transfer of funds from the Haw River Civic Center Capital Reserve Funds into the General Fund for the civic center roof replacement and for the installation of a rubberized floor for the employee gym. The next amendment is to record money donated by Town Council to purchase a new grill for town hall.

Council Member Lineberry made a motion to accept the two (2) budget amendments for the FY 2021-2022 budget. Council Member Lovette seconded the motion.

Motion carried 5-0

3. Town Council reviewed four (4) policies (records-retention policy, nondiscrimination policy, uniform guidance for allowable costs-expenditures policy, and the program income policy) required by the U.S. Treasury to spend ARPA funds.

Mayor Allen asked for Town Manager Tencer to explain the four policies, and why Town Council Member needed to approve them. Mr. Tencer explained that these policies are required by the U.S. Department of Treasury in order to use ARPA Funds given to the Town by the Federal Government. Mr. Tencer gave a brief overview on what ARPA means, and what the funds can be used for.

Council Member Wilson made a motion to approve the four (4) policies as required by the U.S. Treasury to spend the ARPA funds. Council Member Lineberry seconded the motion.

Motion carried 5-0

4. Town Council considered the Town of Haw River water and sewer capital improvement plan and a resolution that will give the Town the means to apply for water and sewer funding through the State of North Carolina. The funding is intended for municipalities to utilize due to being at risk or distressed in their water/sewer funds.

Mr. Tencer gave a brief explanation about the water and sewer capital improvement list (CIP) to Town Council, and also explained the funding opportunity that NC DWI CWSRF/DWSRF is providing for towns that are distressed in their water/sewer funds. Some of the projects on the CIP list include Lang Street Pump Station Rehabilitation Project, Trollingwood Pump Station upgrades, S. Spray Street water-line connection from Stone Street to S. Spray Street to improve water pressure, Roma Road waterline upgrade to increase water pressure, Hanover Road sewer metering project (ARPA), and replacing all water meters in town to radio-read water meters. The grant application is due May 2, 2022, however there is no guarantee for approval.

Council Member Lee Lovette made a motion to accept the water and sewer capital improvement plan (CIP). Council Member Wilson seconded the motion.

Motion carried 5-0

Town Engineer Mark Reich reminded Town Council not to forget the resolution included in the agenda packet. Mayor Allen asked for Attorney Charlie Davis to read the "Resolution by Governing Body of Applicant." Mayor Allen moved to approve the Resolution for the Capital Improvement Plan. Council Member Lovette seconded the motion.

Motion carried 5-0

5. Town Council considered an amendment to the Haw River Volunteer Fire Department By-Laws regarding Article XI, Section 1 Quorum.

Mr. Tencer mentioned that Chief Tyler Franklin approached him about the amendment to the Haw River Volunteer Fire Department By-Laws. The amendment will change Article XI Section 1 "Quorum". The current by-laws state that a 2/3 majority of the active membership is required for a quorum, the amended version will allow a 1/2 majority of the active membership to form a quorum. A quorum is required for business meetings and voting.

Council Member Lovette approved the amendment to the Haw River Volunteer Fire Department's By-Laws regarding Article XI, Section 1 "Quorum". Council Member Lineberry seconded the motion.

Motion carried 5-0

PUBLIC COMMENTS

- The public is allowed to address the Town Council on any non-agenda item at this time.
- Be sure to sign in, stand and state your name and address for the minutes.
- Please limit comments to 3 minutes or less.

MANAGER REPORT

1. (New) - Red Slide Playground – Discussion on what to do with playground? Overtime, the playground has rusted in numerous areas and poses a risk for anyone playing on it. Also, the playground is located in a flood zone. (See attached map/photo.) Council Member Lovette suggested the playground be dismantled due to the Town's liabilities. Council Member Riggan prefers the money be invested in the Municipal Park. Town Council unanimously agreed to remove all play equipment from Red Slide Park. **On-going**

2. (New) - Landscaping Project at the intersection of East Main Street/Graham Road/NCRR overpass bridge. New Leaf Society will be utilizing \$25,000 (their funds) to install plant material along the steep bank (south of RR bridge/west side of Graham Road) along Graham Road. New Leaf has hired Living Landscapes to do the project and Living Landscapes will provide a two year warranty on the plant material and two years of maintenance for \$4,000 per year. D3 Development Inc. has agreed to pay for these two years of maintenance by donating the funds to the Town. Mike Hill has agreed to pay the landscaping for the first two (2) years of the East Main Street/Graham Rd./NCRR intersection project for a total of \$8,000.00. Town Manager Tencer suggest the following years we should use a contractor to continue with the landscaping due to the dangerous location for our staff members. **On-going**

3. (Old) - Brooks Networking (IT for the Town) – will be evaluating our computer network for the town and will come up with a list of improvements for the network. Improving the town's network does qualify for ARPA funding. **On-going**

4. (Old) - The Town has received \$400,000+/- of the \$800,000+/- in ARPA Federal Money. The Town sent out an RFQ for engineering services, so the Hanover Road and radio-read water meters can get underway. Funds spent on engineering and consulting can be paid out of the ARPA funds, since we sent out an RFQ for engineering services. AWCK is working on a sewer agreement for town council to review possibly at the March Town Council meeting). **On-going**

5. (Old) - TOHR finally received funding (\$69,000) from Alamance County (via Senator Amy Galey) for the new fire command vehicle that will be replacing the Chevrolet Tahoe. Chief Franklin is looking to order the vehicle as soon as possible. There might be a six month wait to receive the vehicle. **On-going**
6. (Old) - The Haw River Police Department is applying for two grants (non-matching) from the Governor's Crime Commission. One grant is for \$24,000 to purchase a new police K-9 and associated equipment. The other grant is for \$15,000 (non-matching) to help with possible accreditation of the police department through training and standards in Raleigh. **On-going**

TOWN STAFF COMMENTS

None

TOWN COUNCIL COMMENTS


Mayor Allen announced the Haw River Proclamation for National Police Week 2022 will be recognized May 11-17, 2022.

ADJOURN


Mayor Allen asked for a motion to adjourn. Council Member Lineberry made the motion to adjourn. Council Member Wilson seconded the motion.

Motion carried 5-0

Council Adjourned at 6:35 p.m.



Kelly Allen, Mayor



Lesley Gonzalez, Town Clerk