



**Town of Haw River  
Town Council Meeting Minutes  
Monday, November 7, 2022**

The Haw River Town Council held its regular meeting on Monday, November 7, 2022, in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor Kelly Allen, Mayor Pro-Tem Lee Lovette, Patty Wilson, Steve Lineberry, and Shawn Riggan

Members Absent: Parks & Recreation Director Jesus Campos Garcia

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Police Chief Toby Harrison, Public Works Director Robert Brewer, Fire Chief Tyler Franklin & Town Attorney Charlie Davis

Mayor Allen called the meeting to order and gave the invocation at 6:00 pm.

**Consent Agenda:**

1. Approval of the minutes from the October 3, 2022, Haw River Town Council meeting.
2. Town Council approved one budget amendment:
  - a. **BA-2023-12** Grant money in the amount of \$35,000 received from the Office of the State Fire Marshall (OSFM) for various fire equipment for the Haw River Fire Department. This was a non-matching grant approved by Town Council at the October 3, 2022 meeting consent agenda.

Councilmember Lineberry made a motion to approve the consent agenda. Councilmember Wilson seconded the motion.

Motion carried 5-0

**Public Hearings:**

1. None

**New Items:**

1. Town Council considered an annexation petition from BBP Property Holdings, LLC to potentially annex two contiguous parcels of land within the Town of Haw River's ETJ. These parcels have been identified as Parcel ID#s 152816 and 152804. Town Council directed the Town Clerk to investigate the sufficiency of the annexation proposal with assistance from the Town Attorney. After the investigation is complete, the Town Clerk will certify the results to the Town Council at the next scheduled meeting. If acceptable, Town Council shall set a public hearing date for the annexation request.

Councilmember Lovette made a motion to review the annexation petition from BBP Property Holdings, LLC to potentially annex two contiguous Parcel ID#s 152816 and 152804. Town Clerk Gonzalez was directed by Town Council to investigate the sufficiency of the annexation proposal with assistance from the Town Attorney. After the investigation is complete, the Town Clerk will certify results to the Town Council at the next scheduled meeting. Councilmember Lineberry asked Attorney Charlie Davis and Town Clerk Lesley Gonzalez to research annexation #160A-31F which is owned by the BBP Property Holdings (Burton Bros Property). Town Manager informed the vested rights is not valid until the developer invests into a certain property for development purposes. Title means "Member Manager". Attorney Charlie Davis will do a full title research and the operating agreement needs to be provided. The Town's Planning & Zoning Board will review the annexation petition at their December 19, 2022 meeting. Property will be posted for zoning as usual. Councilmember Riggan seconded the motion.

Motion carried 5-0

**Public Comments:**

- The public is allowed to address the Town Council on any non-agenda item at this time.
- Be sure to sign in, stand and state your name and address for the minutes.
- Please limit comments to 3 minutes or less.

1. Robin Wintringham from United Way of Alamance County, 220 E. Front Street, Burlington, NC 27215 came to invite the council members and hand out a pamphlet regarding the Affordable Housing problems in Alamance County.

## MANAGER REPORT

1. The Town of Haw River will be receiving money from both NC DEQ – Water Infrastructure and from Senator Amy Galey for water and sewer improvement projects. The total award package is around 9.4 million dollars, and the funds will be spent for a new Lang Street Pump Station, improvements to all sewer pump stations, water system upgrades, and system studies. Engineering reports are due in December 2022 to NCDEQ, and the Town is working on bid documents for the projects. **On-going**
2. Haw River town hall had new wiring and connections installed at town hall and the fire station, **but still waiting for some of the back-ordered hardware components to complete the job. We are 100 days out with the order.** **On-going**
3. The Town has received \$400,000+/- of the \$800,000+/- in ARPA Federal Money. The Town sent out an RFQ for engineering services, so the Hanover Road and radio-read water meters can get underway. Funds spent on engineering and consulting can be paid out of the ARPA funds, since we sent out an RFQ for engineering services. Gavel and Dorn and AWCK are working on the engineering for the project. **Both Haw River and Graham approved the new sewer agreement for Hanover Road, so we should be moving forward. The next project will be the radio-read water meters.** **On-going**
4. Fire Chief Tyler Franklin received three quotes to install radios, lighting, and sirens on the new Ford F-150. **This will be paid out of the \$69,500 grant received from Senator Amy Galey for all of Alamance Counties Rural Fire Departments.** **Brooks Networking has installed the lights.** **Completed**
5. The Town is looking to remove the fire antenna on the side of the building and relocating the devices onto the roof of town hall. This is in lieu of installing a fence around the antenna to prevent access to the roof by unauthorized personnel. The town will be receiving informal quotes on this. Still waiting on a quote from the vendor. The funds from the \$50,000 grant will cover these events. **I think the cheaper option would be to install a roof camera that points toward the antenna.** **On-going**
6. The Town will be working with the Alamance County Chamber of Commerce on requesting assistance from the non-profit organization, Golden LEAF Foundation to identify potential industrial sites in communities that do not currently have a quality industrial site to market. **On-going**
7. The Town will be purchasing new fire bay doors due to one of the old doors rubbing on the brick wall, possibly to be installed in March 2023. The repair company said that the door can't be fixed. The bay doors are the original doors from 1973. We decided to replace both bay doors so they will match, and to take advantage of

today's pricing. I spoke with everyone on the phone for consensus to go ahead with the project. **On-going**

8. Town staff met with Marcy Green (Impact Alamance) and Hudson Veal (Carolina Parks and Play, LLC) at Red Slide to look at the playground site. Mr. Veal will give town staff several options for staff and council to consider in the near future. I will email this to everyone when I receive them. **On-going.**
9. The Town has submitted grant applications to DWR for the three water and sewer projects that was mentioned at the last council meeting. Council passed a resolution applying for these projects. 1. Roma Road waterline improvement (upsized line), 2. South Spray Street water-line improvement (water-line connection from Stone Street to South Spray Street under railroad track to improve water pressure. 3. Slip-lining sewer lines throughout town. **On-going**
10. Town staff is still working with Tyler Technologies on switching computer software. This is an on-going process and should be completed for the new budget year. **On-going**

### **Staff Announcements**

Town Clerk Lesley Gonzalez extended her gratitude to all the coworkers who helped with setting up and cleaning after the City/County Dinner on October 20, 2022 at the Granit Mill.

Councilmember Lineberry stated how he appreciated the City/County Dinner and thought it was a success.


### **ADJOURN**

Mayor Allen asked for a motion to adjourn. Council Member Riggan made the motion to adjourn. Council Member Lovette seconded the motion.

Motion carried 5-0

Council Adjourned at 6:28 p.m.

  
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Kelly Allen, Mayor

  
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Lesley Gonzalez, Town Clerk