



## **Town of Haw River Town Council Meeting Monday, February 3, 2020**

The Haw River Town Council held its regular meeting on Monday, February 3, 2020 in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor Kelly Allen, Mayor Pro-Tem Lee Lovette, Steve Lineberry & Patty Wilson

Council Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, and Town Attorney Justin Lalor.

Mayor Kelly Allen called the meeting to order and gave the invocation at 6:00 pm.

### **Consent Agenda**

1. Approval of Minutes from January 6, 2020 regular meeting.

**Councilmember Lineberry made a motion to approve the January 6, 2020 regular minutes.**

**Motion carried 4-0**

### **Old Business**

1. Town Council will make the final appointments to Norman Ross and Susan Jacaruso to the Haw River Planning Board.

Councilmember Lovette made a motion to appoint Norman Ross and Susan Jacaruso to the Haw River Planning Board.

Motion carried 4-0

### Public Hearing

None

### New Business

1. Town Council will review and consider approving the La Bella Pavement Condition Survey and all supporting documents. A presentation was given by Bob Wilson on behalf of La Bella, P.C. regarding the Haw River Pavement Condition Survey Report along with supporting documents.

### No action taken by Town Council

2. Town Council will review and approve a contract involving grant money with Motley Studios, Chelsea Dickey, to create a “brand” for the Town of Haw River and provide 5 months of Instagram for the Town. On Oct 7, 2019 Chelsea spoke to the Council about getting a Grant for the branding, which was approved. The Town would pay upfront for the Grant and will be reimbursed in May or June 2020. **Approval will be “Tabled” until next Council Meeting.**

Councilmember Wilson made a motion to postpone approval of contract involving grant money with Motley Studios that involved Chelsea Dickey to create a “brand” for the Town of Haw River and provide 5 months of Instagram for the Town as well.

Motion will be Tabled until next Council Meeting.

Motion carried 4-0

3. Town Council will review and consider budget amendments to the FY 2019-2020 Town Budget, regarding additional revenues and expenditures to the current budget.

Councilmember Lovette made a motion to approve the budget amendments for the FY 2019-2020 Town Budget, regarding additional revenues and expenditures to the current budget.

Motion carried 4-0

## Reports

### 1. Manager's Report

- a. Monthly Reports – (Submitted Police, Fire, Building Inspections, and Animal Services)
- b. Manager's Update:
  - N-Focus project for the Haw River Comprehensive Land-Use Plan is in progress
  - Special Planning Board meeting regarding Special Comprehensive Plan on Feb 10, 2020 at 6 pm
  - Duke Energy is phasing out the mercury vapor lights. Therefore, the Town will be replacing all mercury vapor lights and/or high-pressure sodium. All recommend to be LED lights in Year 2021. Fees will increase an additional \$346.12 per month. Replacement can be paid out in a 4-year period.
  - Working the PTRCC on Personnel Manual
  - Will start working on Budget soon
  - Gavin & Dorn gave pricing to install new permanent meters priced between \$75,000-\$100,000. They would determine how much I & I is coming from other municipalities
  - Town Manager is recommending a “temporary hiring freeze” for Full Time & Part Time Employees until further notice. Every Council member will be presented fund balances

**Councilmember Lovette made a motion to put a “Temporary Hiring Freeze” for Full Time & Part Time Employees until further notice. Every Councilmember will be presented the current fund balances to make final decision on funds.**

**Motion carried 4-0**

Councilmember Lineberry request have the PTRCC Personnel Manual be put on the Agenda for upcoming meeting. Will also have Town Manager to state what he wants to change on the Manual then explain the reason why, to the Town Council.

### Open Forum

*Rose Harris, 181 N. Wilkins Rd apt 141, Haw River, NC 27258.* Expressed her Gratitude for Police Chief Harrison and Assistant Police Chief Scotty Thomas in choosing her to receive Christmas Cheer this past Christmas. She was thankful to the Town, Town Council and all Town Staff for our work in the community.

## Announcements

Christmas Cheer Chocolate Festival-Chief Toby Harrison represented the Town in the Charity that was this past Saturday Feb 1, 2020 at the Holly Hill Mall in Burlington.


Councilmember Lineberry requested to see documentation on:

- How much Water/Sewer is paid to Burlington vs. what is charged to Town residents
- What salaries are being paid out of Water/Sewer Fund
- Wants current salaries and benefits for every employee & retiree

Councilmember Wilson made the motion to adjourn.

**Motion carried 4-0**

Council Adjourned at 7:18 p.m.

  
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Kelly Allen, Mayor

  
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Lesley Gonzalez, Town Clerk