



**Town of Haw River
Town Council Meeting Minutes
Monday, December 6, 2021**

The Haw River Town Council held its regular meeting on Monday, December 6, 2021, in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor Kelly Allen, Mayor Pro-Tem Lee Lovette, Patty Wilson, Steve Lineberry, and Shawn Riggan (elect).

Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Public Works Director Robert Brewer, Police Chief Toby Harrison, Town Attorney Charlie Davis, & Town Attorney Jake Wright.

Mayor Kelly Allen called the meeting to order and gave the invocation at 6:00 pm.

Consent Agenda (Old Town Council)

1. Approval of Minutes from November 1, 2021, regular meeting.

Mr. Lineberry made a motion to approve the minutes from the Consent Agenda. Ms. Wilson seconded the motion.

Motion carried 4-0

Call to Order – Organizational Meeting

1. Acceptance of Certification of Election from Alamance County Board of Elections.

Ms. Wilson made a motion to accept the Certification of Elections from the Alamance County Board of Elections. Mr. Lovette seconded the motion.

Motion carried 4-0

2. Dissolution of the current Town Council

Mr. Lovette made a motion to dissolve the current council. Mr. Lineberry seconded the motion.

Motion carried 4-0

3. Installation of Newly Elected Officials (Oath of Office)

Judge Bradley Reid Allen Sr. swore in newly elected Council Member Shawn Riggan. Judge Bradley Reid Allen Sr. swore in re-elected Council Member H. Lee Lovette.

4. Election of Mayor Pro-Tem

Mayor Allen made a motion to re-appoint H. Lee Lovette as Mayor Pro-Tem. Mr. Lineberry seconded the motion.

Motion carried 4-0

5. Annual Appointments: Transportation Advisory Committee Representative Piedmont Triad Regional Council of Government Delegate

Mayor Allen mentioned that she would like to continue serving as the liaison for the Piedmont Triad Regional Council of Government. No objections were made by other council members.

Mayor Allen asked if anyone would like to serve on the Burlington MPO Technical Advisory Committee. Mr. Lovette mentioned that he no longer wanted to serve on the committee, and it was time for someone else to serve on it. Mayor Allen asked for any volunteers, no one came forward, so Mayor Allen volunteered to serve on the Burlington MPO Transportation Advisory Committee.

Mayor Allen asked for a motion to end the organizational meeting. Ms. Patty Wilson made a motion to end the organizational meeting and seconded by Mr. Lee Lovette. Mr. Lineberry mentioned that the organizational meeting can be voted on to be closed if it was never voted on to be opened at the beginning.

Mayor Allen asked for a motion to close the council meeting with the old council. Mr. Lovette made a motion to close the meeting and seconded by Mr. Lineberry.

Newly elected Council Member Shawn Riggan takes his seat with the rest of the council members at this time.

Mayor Allen asked for a motion to open up the new meeting with the new Haw River Town Council. Mr. Lovette made a motion to open up the meeting with the new council, this was seconded by Ms. Wilson.

Motion carried 5-0.

Consent Agenda (New Town Council)

1. Approval of both the 2022 Town of Haw River Meeting (Town Council and Planning Board) Schedule
2. Approval of both the 2022 Town of Haw River Holiday Schedule

Mayor Allen asked if there were any comments about the 2022 meeting schedule or the 2022 holiday schedule. Hearing none. Mayor Allen asked for a motion to approve both schedules as presented. Mr. Lovette made a motion to approve the schedules, and Ms. Wilson made a second motion.

Motion carried 5-0.

Old Business

1. None

Public Hearing opened at 6:14 p.m.

Mayor Allen asked for a motion to open the public hearing. Ms. Wilson made a motion to open the public hearing. Mr. Lovette seconded the motion.

Motion carried 5-0

1. Haw River Town Council to hold a public hearing regarding text amendments to the Town Code of Ordinances from towns staff regarding: Section 10.99 General Penalty-All Violations, 94.99 Penalty-Nuisances, 97.99 Penalty-Yard Sales, 111.99 Penalty-Business Regulations, 150.33 Permit for Replacement and Disposal of Roofing Materials (160D), 150.76 Duties and Powers of Inspectors (160D), 151.57 Administration. Fees, 151.01 Finding Purpose (160D), 151.56 Violations-Minimum Housing Violations, 152.01 Statutory Authorization (160D), 152.99 Penalty-Flood Hazard, 153.99, Manufacturing Housing, 154.07 Amendment Procedure, (160D), 154.09 Cluster Development, 154.27 Preliminary Plans, Major & Subdivisions & 160D, 154.29 Final Plats-Major Subdivisions, 154.30 Review Procedure for Minor Subdivision Plats, 154.60 Improvements Prerequisite to Final Approval – (160D), 154.99 Penalty-Subdivisions, 155.001 Authority and Enactment Clause, Zoning Definitions (160D), 155.035 Bona Fide Farm Exemption (160D), 155.45 Fences, 155-066 CR Conditional Residential District (160D), 155.067 CB Conditional Business District (160D), 155.068 CI Conditional Industrial District (160D), 155.069 CMX

Conditional Mixed-Use District (160D), 155.070 Table of Permitted Uses (160D), 155.085 Failure to Comply with Plans or Conditions (160D), 155.086 Required Conditions for Special Use Permits (160D), 155.25 Intent, Authority and Enactment of Watershed Regulations (160D), 155.267 Powers of the Board (160D), 155.280 Administration of the Chapter (160D), 155.282 Changes and Amendments (160D), 155.289 Revocation of Development Approvals (160D), and 155.999 Penalty

Public Hearing Closed 6:26 p.m.

Mr. Lineberry made the motion to close the public hearing regarding the text amendments as presented by Mr. Tencer. Mr. Lovette seconded the motion.

Motion carried 5-0

New Business

1. Haw River Town Council to review and consider the following text amendments and consistency statement to the Town Code of Ordinances from towns staff regarding: Section 10.99 General Penalty-All Violations, 94.99 Penalty-Nuisances, 97.99 Penalty-Yard Sales, 111.99 Penalty-Business Regulations, 150.33 Permit for Replacement and Disposal of Roofing Materials (160D), 150.76 Duties and Powers of Inspectors (160D), 151.57 Administration. Fees, 151.01 Finding Purpose (160D), 151.56 Violations-Minimum Housing Violations, 152.01 Statutory Authorization (160D), 152.99 Penalty-Flood Hazard, 153.99, Manufacturing Housing, 154.07 Amendment Procedure, (160D), 154.09 Cluster Development, 154.27 Preliminary Plans, Major & Subdivisions & 160D, 154.29 Final Plats-Major Subdivisions, 154.30 Review Procedure for Minor Subdivision Plats, 154.60 Improvements Prerequisite to Final Approval – (160D), 154.99 Penalty-Subdivisions, 155.001 Authority and Enactment Clause, Zoning Definitions (160D), 155.035 Bona Fide Farm Exemption (160D), 155.45 Fences, 155-066 CR Conditional Residential District (160D), 155.067 CB Conditional Business District (160D), 155.068 CI Conditional Industrial District (160D), 155.069 CMX Conditional Mixed-Use District (160D), 155.070 Table of Permitted Uses (160D), 155.085 Failure to Comply with Plans or Conditions (160D), 155.086 Required Conditions for Special Use Permits (160D), 155.25 Intent, Authority and Enactment of Watershed Regulations (160D), 155.267 Powers of the Board (160D), 155.280 Administration of the Chapter (160D), 155.282 Changes and Amendments (160D), 155.289 Revocation of Development Approvals (160D), and 155.999 Penalty. Councilmember Wilson read the Consistency Statement regarding adopting changes to the ordinance by adopting state law

Mr. Lovette made a motion to approve all text amendments and the consistency statement as read regarding the text amendment changes. Mr. Lineberry seconded the motion.

Motion carried 5-0

2. Haw River Town Council to review and consider a five-year phone contract with Carolina Digital Phone Greensboro, NC for the purpose of saving money on the monthly bill.

Town Manger Tencer requested for Town Council to approve a (5) five-year contract with new phone provider Carolina Digital to reduce the phone bill as compared to the current phone bill with Comtech resulting in a savings of \$308.00 per month.

Mr. Riggan made a motion to approve the (5) five-year contract with Carolina Digital Phone from Greensboro, NC. Mr. Lineberry seconded the motion.

Motion carried 5-0

3. Town Council approved the budget amendments received from town staff for the 2021-2022 Annual Budget.

Mr. Lovette made a motion to approve additional revenue from the State Employees Credit Union which will be used for specialized supplies in our Police Department. Ms. Wilson seconded the motion.

Motion carried 5-0

Manager's Reports

1. Lang Street Pump Station – Possible USDA loan with 2-3 % interest with financing up to 40 years. Possible 45% grant involved due to low poverty level on that census tract. Town staff and AWCK are starting to work with USDA on this. Since construction costs are so high at this time, we will continue to monitor the situation. **On-going**
2. The Town Staff has met with the City of Graham and agreed for the Town of Haw River to install sewer meters for the Hanover Road outfall. AWCK is working on a draft sewer agreement to be approved by the Town Attorney Charlie Davis and approved by both Haw River and Graham Town Councils. **On-going**
3. The Town has received \$400,000+/- of the \$800,000+/- in ARPA Federal Money- Town staff needs to come up with a list of ways to spend the money – please look over attached list and let's decide on how to prioritize it. In my opinion, the Hanover Road sewer meters is the biggest priority for the town- \$125,000 and secondly the radio read water meters for the entire town - \$250,000 **On-going**
4. More text amendments – Town Code of Ordinances – working on text amendments

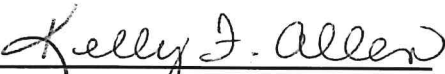
some minor 160D items that were missed, plat approval process, and adding civil penalties to the ordinances, etc. **Completed**

- Town Manager Tencer made an announcement for the Christmas Lunch on Dec 16, 2021 at 12 noon. Meal will be in the Fire Department (Fire Bay area)
- Councilmember Wilson & Councilmember Lovette expressed their concern about being overlooked for receiving more funds from the State relief money.
- Councilmember Lineberry stated he was concerned that the assigned \$50,000.00 State Relief funds was not sufficient and the Town had never been contacted for a list of Town improvements or needs.
- Councilmember Lovette expressed his gratitude for all the voters.
- Councilmember Riggan told the audience how he appreciates the voters and will try to do his best for the public and the Board members.


Mayor Allen asked for a motion to adjourn. Mr. Riggan made the motion to adjourn. Ms. Wilson seconded the motion.

Motion carried 5-0

Council Adjourned at 7:02 p.m.



Kelly Allen, Mayor



Lesley Gonzalez, Town Clerk