



**Town of Haw River  
Town Council Meeting Minutes  
Monday, January 8, 2024**

The Haw River Town Council held its regular meeting on Monday, January 8, 2024, in the Haw River Municipal Building at 6:00 pm.

Council Members Present: Mayor Kelly Allen, Mayor Pro-Tem Lee Lovette, Steven Lineberry, Patty Wilson, and Shawn Riggan.

Members Absent: None

Other Members Present: Town Manager Sean Tencer, Town Clerk Lesley Gonzalez, Police Chief Toby Harrison, Public Works Director Robert Brewer, Parks & Recreation Director Jesus Campos Garcia, Fire Chief Tyler Franklin & Town Attorney Jacob Wright.

Mayor Allen called the meeting to order at 6:00 pm and gave the invocation.

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**Consent Agenda**

The items on the **consent agenda** were as follows:

Approval of the minutes from December 4, 2023, Haw River Town Council meeting.

Councilmember Riggan made a motion to accept the consent agenda as presented. Councilmember Lineberry seconded the motion.

Motion carried 5-0

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**Public Hearing**

None

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## **Presentations:**

1. None
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## **New Business**

### **Replacing 10-inch water meter at OAWS booster station**

Haw River Town Council shall consider replacing the old 10" water meter on Highway 70 that supplies water to Orange-Alamance Water Authority with a new 10" electro-magnetic water meter at a cost of \$19,245.00. This new meter will have radio-reading capability. The funds will be used from the ARPA grant funding from the federal government.

Councilmember Lineberry made a motion to approve replacing the 10" water meter on Highway 70 that supplies water to Orange-Alamance Water Authority. The magnetic water meter will cost \$19,245.00 and have radio-read capability. The funds will be used from the ARPA grant funding from the federal government. Councilmember Wilson seconded the motion. Scotty Wilkins with Utility Services Co. Inc. and Andre Noelle

Motion carried 5-0

### **USG Water Solutions to conduct meter box survey for radio-read meters.**

Haw River Town Council considered a water meter study for the entire town to help understand installation requirements for switching over to radio-read meters. This study will also identify any lead and copper being used at the point of service per Federal EPA requirements due this October 2024. The total cost of the study is \$29,750.00 to survey 900 water boxes. Several questions arose from council members about the study and how the radio-read meters will work.

Scotty Wilkins with Utility Services, Inc., and Andre Noel with USG Water Solutions explained the scope of the water meter survey that is to be conducted with council approval, and explained how the entire radio-read meter system will work. The new radio-read meters will be more accurate due to less moving parts and using hydro-static/electro-magnetic technology. The current meters lose accuracy over time because they use propellers. The new system will be able to give on-demand water usage and have a portal for customers to log into to view their bill.

Councilmember Lovette made a motion to approve the water meter study for the entire town to

help understand installation requirements for switching over to radio-read meters. This study will also identify any lead and copper being used at the point of service per Federal EPA requirements due this October 2024. The total cost of the study is \$29,750.00 to survey 900 water boxes. Mayor Kelly Allen seconded the motion.

Motion carried 5-0

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## **Public Comments**

None

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## **Manager's Report**

1. **Hanover Road Sewer Meter Project** – \$210K - CJ Utilities has been awarded the contract for construction. The contractor is working with NCDOT on a traffic plan and trying to schedule a pre-construction meeting before work begins.
2. **Lang Street Pump Station** – \$5 million - AWCK has addressed comments made by NCDEQ and sent in for a second review.
3. **AIA Water and Sewer Inventory Assessment** – \$250k - AWCK will start the administration and engineering for this as soon as possible. This inventory will also help update the Town's GIS files. AWCK has sent in application, just waiting for approval.
4. **Small Waterlines Improvement Project** – \$3 million - AWCK has sent in plans to NCDEQ for review, just waiting for the state to approve. Should be going out to bid soon.
5. **Lift Stations Upgrades** - \$525K – AWCK has sent in plans to NCDEQ for review, just waiting for the state to approve.
6. **AMI Radio Read Meters** (Town-wide) – See agenda. After the study is done, we will need to send an RFQ out to qualified bidders.
7. **Tyler Tech** – The new payroll system has been implemented, and the water/sewer billing has switched over to the new system. Still training and working out a few issues.
8. **ISO Inspection** – The Office of the NC Department of Insurance State Fire Marshall's will be conducting an ISO fire inspection in February. This is typically done every four to five years.

9. **Internet upgrade** – Both Haw River town hall and the Haw River police department upgraded the internet to a much greater speed for the same price as what we are paying. The wireless internet was also upgraded with new equipment, wireless internet should be much approved throughout town hall and the civic center.
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### **Town Council Announcements**

Mr. Lineberry wanted to thank town staff for all their hard work and really appreciated their dedication to the town. The other council members agreed with him.


Mayor Allen made a statement that the town council operates on a majority vote, and she is just one vote. The mayor is supposed to preside over the town council meetings and show up for ceremonial events. She does extra-curricular committees (TAC/PTCRG) on her own, and each town council member votes on their own opinions.

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Mayor Allen asked for a motion to adjourn. Councilmember Riggan made a motion to adjourn. Councilmember Lineberry seconded the motion.

Motion carried 5-0

Council Adjourned at 6:54 p.m.

  
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Kelly Allen, Mayor

  
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Lesley Gonzalez, Town Clerk